

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on TUESDAY the 23<sup>rd</sup> day of October, 2007 at **7.30 p.m.**

D. WREATH,  
Acting Town Clerk and Chief Executive.

Cloonavin,  
66 Portstewart Road,  
COLERAINE.

#### A G E N D A

1. Minutes (enclosed):
  - 1.1 Special Meeting "In Committee" – 13<sup>th</sup> September, 2007\*
  - 1.2 Special Meeting – 20<sup>th</sup> September, 2007
  - 1.3 Council Meeting – 25<sup>th</sup> September, 2007
2. Committee Reports (enclosed):
  - 2.1 Leisure and Environment Committee – 2<sup>nd</sup> October, 2007
  - 2.2 Planning Committee – 9<sup>th</sup> October, 2007
  - 2.3 Policy and Development Committee – 16<sup>th</sup> October, 2007
3. Coleraine Harbourlands Masterplan\* – Update  
  
Ms. Michelle Henry and representatives from Coleraine Harbour Commissioners will be in attendance.
4. Leisure Services Report (enclosed)
5. Correspondence, including inter alia:  
  
Letter dated 9<sup>th</sup> October, 2007 from Arlene Foster, Minister for the Environment, in response to Council's letter dated 12<sup>th</sup> September, 2007 (enclosed)
6. Documents for Sealing

**Enclosed for Information:**

- (i) Minutes of the Northern Health and Social Services Council dated 5<sup>th</sup> September, 2007
- (ii) Northern Ireland Water – Direct Telephone Contact for Elected Representatives
- (iii) SOLACE RPA Update – 16<sup>th</sup> October, 2007

**\* Recommended for consideration “In Committee”.**

To: Each Member of Council.

19<sup>th</sup> October, 2007.

## **SPECIAL MEETING**

**20<sup>th</sup> September, 2007.**

**Convened:** To receive an update on Coleraine Showgrounds

**Present:** The Mayor, Councillor J. M. Bradley, in the Chair

The Deputy Mayor, Councillor E. A. Johnston (Mrs.)

### **Aldermen**

E. T. Black (Mrs.)

D. McClarty

W. T. Creelman

W. J. McClure

M. T. Hickey (Mrs.)

### **Councillors**

D. D. Barbour

N. F. Hillis

O. M. Church (Mrs.)

W. A. King

T. J. Deans

G. L. McLaughlin

B. Fitzpatrick

R. A. McPherson

S. Gilkinson

**Officers in Attendance:** Director of Leisure Services, Head of Administrative Services and Administrative Assistant

**Apologies:** Councillors Cole and Mrs. Fielding

## **1.0 WELCOME**

The Mayor welcomed everyone to the meeting. He extended a special welcome to Mr. Nevin Oliver of Coleraine Football Club.

## **2.0 COLERAINE SHOWGROUNDS**

Councillors Dean and King declared an interest in this topic.

Mr. Nevin Oliver of Coleraine Football Club was in attendance to update members on Coleraine Football Club. He elaborated on various issues including:

- A brief history of the Club
- Management Structure
- Admin and Finance Issues
- I.F.A. League
- Achievements to date

The Chairman thanked Mr. Oliver for his presentation.

It was proposed by Alderman McClarty, seconded by Councillor McPherson and agreed:

That the discussion on the Showgrounds be heard 'In Committee'.

## **COUNCIL MEETING**

Minutes of proceedings of Coleraine Borough Council held in the Council Chamber, Cloonavin, on Tuesday, 25<sup>th</sup> September, 2007.

**Convened:** As per Notice attached.

**Present:** The Mayor, Councillor J. M. Bradley, in the Chair  
The Deputy Mayor, Councillor E. A. Johnston (Mrs.)

### **Aldermen**

W. T. Creelman	D. McClarty
M. T. Hickey (Mrs.)	W. J. McClure

### **Councillors**

D. D. Barbour	S. Gilkinson
O. M. Church (Mrs.)	N. F. Hillis
A. S. Cole	B. Leonard
T. J. Deans	R. A. McPherson
E. P. Fielding (Mrs.)	A. McQuillan
B. Fitzpatrick	

**Officers in Attendance:** Acting Town Clerk and Chief Executive, Director of Leisure Services, Head of Administrative Services, Head of Development Services, Leisure Services Officer (Facilities) (Items 1.0 – 5.2), Technical and Waste Management Officer (Items 1.0 – 4.0) and Administrative Assistant

**Also in Attendance:** Mrs. Patricia Murphy, Area Electoral Officer (Item 1.0)

**Apologies:** Alderman Mrs. Black, Councillors Dallat and McLaughlin

## **1.0 ELECTORAL OFFICE REGISTRATION WEEK**

The Mayor welcomed Mrs. Patricia Murphy who was in attendance to update Council on the Electoral Office's plans to increase continuous registration. These would be highlighted by the 'Electoral Office Registration Week' programme, to be launched at Stormont on 1<sup>st</sup> October, 2007. The theme for the 2007 events would centre around people with disability and the new registration forms, designed to be more user friendly and available in a variety of languages, would be made widely obtainable through an increased variety of outlets such as solicitors offices and estate agents.

Following her presentation, Mrs. Murphy answered members' queries on a variety of issues. The Mayor then thanked Mrs. Murphy for her informative presentation, following which she withdrew.

## **2.0 MINUTES**

The Minutes of the Council Meeting of 28<sup>th</sup> August, 2007 were confirmed and signed.

### 3.0 COMMITTEE REPORTS

#### 3.1 Leisure and Environment Committee

The Chairman, Councillor McPherson, moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Alderman McClure.

Matters arising:

#### 3.1.1 Multi-Purpose Kickabout Area – Garvagh (Item 7.1)

The North Eastern Education and Library Board had now replied to the request for land for a project at Lyttlesdale, Garvagh, stating that Council's proposal did not appear to offer the best possible terms.

It was, therefore, proposed by Councillor McQuillan, seconded by Alderman McClarty and agreed:

That Council revert to the original proposal for the multi-purpose kickabout area at Garvagh and proceed with the project, subject to planning consent etc.

The Committee Report was agreed subject to the amendment.

#### 3.2 Planning Committee 28<sup>th</sup> August, 2007

The Chairman, Alderman McClure, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Mrs. Johnston and agreed.

#### 3.3 Planning Committee 11<sup>th</sup> September, 2007

The Chairman, Alderman McClure, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Mrs. Johnston.

Matters arising:

#### 3.3.1 All-Ireland Junior Camogie Final (Item 11.0)

It was agreed that the Mayor's reception to host the Derry Camogie team be extended to include the minor team.

#### 3.3.2 Sympathy (Item 2.0)

Alderman Mrs. Hickey thanked members for the sympathy and respect shown on the death of her mother-in-law.

The Committee report was agreed subject to the amendment.

#### 3.4 Policy and Development Committee

The Chairman, Councillor Hillis, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Mrs. Johnston.

Matters arising:

#### 3.4.1 Apology

It was noted that Alderman Mrs. Hickey had

submitted an apology for this meeting; the minutes would be changed to reflect this.

3.4.2 Repairs to the Mayor's and Deputy Mayor's Chains  
(Items 5.1 and 13.0)

In response to a member's query, the Head of Administrative Services confirmed that samples of cloth for the collarettes would be shown to Council before a decision was made on the collarettes.

The Committee Report was agreed subject to the amendment.

4.0 **TENDER - PORTBALLINTRAH  
HARBOUR WALL REPAIRS**

Three tenders had been received for this work viz:

<b>Tenderer</b>	<b>Submitted Tender (£)</b>	<b>Submitted Tender Corrected (£)</b>
ABCO Marine Ltd. (ABCO)	197,074.20	197,077.02
Ward Contracts	244,780.00	245,610.00
W. G. Killough	499,750.60	499,750.61

Agreed:

That Council accept the lowest tender from ABCO Marine Ltd. in the sum of £197,077.02.

5.0 **LEISURE SERVICES REPORT**

Consideration was given to the Report of the Director of Leisure Services (previously supplied).

Matters arising:

5.1 Tender – Multi Purpose Kickabout Area, Macosquin

Seven tenders had been received for the construction of this facility viz:

	<b>Tenderer</b>	<b>Submitted Tender (£)</b>
1.	B. Mullan & Sons, Limavady	133,751.00
2.	Northstone Ltd., Coleraine	129,260.53
3.	W&H Alexander Ltd., Omagh	122,846.60
4.	Kennedy Quarries Ltd., Coleraine	116,331.05
5.	T. D. McKane & Son, Castlederg	114,790.50
6.	Crawford Contracts, Ballymena	112,956.95
7.	Fox Building and Engineering, Omagh*	107,293.00

\*This tender contained a mathematical error which added £51.00 to the cost. The amended figure totalled £107,344.00.

Agreed:

That Council accept the lowest tender from Fox Building and Engineering in the sum of £107,344.00.

5.2 Garvagh Sports Hall

Consideration was given to information on this topic, as contained in the report.

It was proposed by Councillor McQuillan, seconded by Alderman McClarty and agreed:

That Council confirm the commitment to meet the operating deficit of Garvagh Sports Hall at £150,000 – £175,000 per annum.

**6.0 CONSULTATION LIST**

The following consultation papers had been received and were available for members who wished to consider making a response:

1. Department for Transport – Road User Safety Division – Directive 2003/20/EC- Use of Seat Belts and Child Restraints by Child Passengers on Buses and Coaches

Comments due: 30<sup>th</sup> November, 2007

2. Driver and Vehicle Agency – A Consultation Paper on Driver Certificate of Professional Competence – Further Implementation Arrangements

Comments due: 15<sup>th</sup> December, 2007

**7.0 DOE - ADVANCE NOTICE BIRTHDAY HONOURS 2008**

Council noted the advance notice from the DOE on the Birthday Honours 2008.

**8.0 AUTISM NORTHERN IRELAND**

Read letter from Autism Northern Ireland thanking Council for its support and inviting members to join families, friends and individuals with autism on the Walk for Autism on 13<sup>th</sup> October, 2007. Council were also encouraged to address the current Ministerial Review on Autism and to endorse the fact finding visit to Washington in support of autism legislation.

Noted.

**9.0 LOCAL DEMOCRACY WEEK**

Council was reminded that Local Democracy Week would take place on 15<sup>th</sup> – 19<sup>th</sup> October, 2007.

Members interested in taking part in the 'speed dating' event were asked to contact the Community Development Manager.

**10.0 CAPITAL PROGRAMME WORKSHOP**

Council noted that the Capital Programme Workshop would be held on Tuesday 30<sup>th</sup> October, 2007.

**11.0 ENVIRONMENT AND HERITAGE SERVICE - 'WATER MATTERS'**

Members were invited to a meeting of the Lower Foyle Catchment Stakeholder Group which would be held on Thursday 4<sup>th</sup> October, 2007 in the Whitehorse Hotel, Londonderry

Noted.

**12.0 EQUALITY COMMISSION - 7<sup>TH</sup> ANNUAL CONFERENCE**

The Equality Commission's 7<sup>th</sup> Annual Conference, 'Equality for all – A Focus on Rights and Representation', would be held on Tuesday 23<sup>rd</sup> October, 2007 in the Hilton Hotel, Belfast.

Noted.

**13.0 UNIVERSITY OF ULSTER - 15<sup>TH</sup> ANNUAL PLANNING AND DEVELOPMENT CONFERENCE**

This University of Ulster Conference would be held on Wednesday 24<sup>th</sup> October, 2007 in the Belfast Harbour Commissioners' Offices.

Noted.

**14.0 HERITAGE LOTTERY FUND - CONFERENCE**

The Heritage Lottery Fund Conference, 'Digging Deeper: Sharing our Past, Sharing Our Future', would be held on Thursday 15<sup>th</sup> November, 2007 in W5 Belfast.

Any members interested in attending were asked to contact the Administrative Officer.

**15.0 CONFEDERATION OF EUROPEAN COUNCILLORS - SEMINAR**

The Confederation of European Councillors Seminar, 'Tackling Poverty and Social Need in Ireland North and South', would be held on Friday 7<sup>th</sup> December, 2007 in the Killyhevlin Hotel, Enniskillen.

Any members interested in attending were asked to contact the Administrative Officer.

**16.0 DOCUMENTS TABLED**

- (i) Department for Social Development – 'Opening Doors' Strategy for the Delivery of Voluntary Advice Services to the Community.
- (ii) Youth Justice Board Magazine – June/July 2007.
- (iii) Business First – Volume 3 September 2007.

- (iv) Northern Ireland Human Rights Commission Review.
- (v) Health Promotion Agency Annual Report.
- (vi) First Trust Bank – Economic Outlook and Business Review.
- (vii) Parades Commission – Annual Report and Financial Statements for year ended 31<sup>st</sup> March, 2006.

**17.0 INCIDENT AT ‘THE LOMBARD’,  
QUEEN STREET, COLERAINE**

Council noted that an incident involving the collapse of a roof had taken place at the above location on 24<sup>th</sup> September, 2007. Demolition works had started on the building; Queen Street, which had been closed following the incident, had now been reopened.

**18.0 NORTH WEST REGIONAL WASTE  
MANAGEMENT COMMITTEE**

Members were reminded that a meeting of the Committee would be held on 1<sup>st</sup> October, 2007 to consider the Strategic Outline Case and the Memorandum of Understanding.

Three members had already indicated their interest in attending this meeting and any further members interested in attending were asked to contact the Acting Chief Executive.

Alderman Creelman and Councillors Gilkinson, Church and McPherson also indicated their intention to attend the meeting.

**19.0 DOCUMENTS FOR SEALING**

Resolved:

That the following documents be sealed:

- |                                |  |
|--------------------------------|--|
| 1. <u>Lease</u>                | NIHE to Coleraine Borough Council –<br>Lands at Ramsey Park, Macosquin.        |
| 2. <u>Supplemental Licence</u> | Coleraine Borough Council to NIHE –<br>Decant site at Glebe Avenue, Coleraine. |
| 3. <u>Cemetery Titles</u>      | Grant of Rights of Burial – Deeds Register Nos.<br>3354-3359 (inclusive):      |

Agherton	2
Ballywillan	3
Coleraine	0
Kilrea	0
Portstewart	1

Advanced Deeds – Register Nos. 0191-0195  
(inclusive):

Agherton	1
Ballywillan	2
Coleraine	0
Portstewart	2

#### **20.0 MACMILLAN COFFEE MORNING**

The Macmillan Coffee Morning would be held on Friday 28<sup>th</sup> September, 2007 commencing at 10.30 am. All members were invited to attend.

Noted.

#### **21.0 GARVAGH MUSEUM**

Garvagh Museum would be holding an event to launch the installation of the new gates on Saturday 28<sup>th</sup> September, 2007.

Noted.

## LEISURE AND ENVIRONMENT COMMITTEE

2<sup>nd</sup> October, 2007.

**Present:** Councillor R. A. McPherson, in the Chair  
The Mayor, Councillor J. M. Bradley  
The Deputy Mayor, Councillor E. A. Johnston (Mrs.)

### **Aldermen**

E. T. Black (Mrs.)                      W. J. McClure  
W. T. Creelman  
D. McClarty  
(Items 1.0 – 11.0)

### **Councillors**

D. D. Barbour                              N. F. Hillis  
O. M. Church (Mrs.)                      (Items 1.0 – 11.0)  
A. S. Cole                                      W. A. King  
J. J. Dallat                                      B. Leonard  
(Items 1.0 – 11.0)                              (Items 1.0 – 4.5.2)  
T. J. Deans                                      G. L. McLaughlin  
(Items 1.0 – 11.0)                              A. McQuillan  
E. P. Fielding (Mrs.)                        (Items 2.0 – 12.1.4)  
S. Gilkinson

### **Officers in Attendance:**

Acting Town Clerk and Chief Executive, Director of Leisure Services (Items 3.0 – 12.1.4), Leisure Services Officer (Services), Leisure Services Officer (Facilities) (Items 3.0 – 12.1.4), Principal Environmental Health Officer, Head of Administrative Services, Senior Technical Officer, Principal Building Control Officer (Items 2.0 – 9.0) and Administrative Assistant

**Apologies:** Alderman Mrs. Hickey and Councillor Fitzpatrick

## **1.0 WELCOME**

The Chairman welcomed everyone to the meeting. He extended a special welcome to Mr. Robert White of Derry City Council.

## **2.0 BUILDING CONTROL ANNUAL REPORT 2006/2007**

Mr. Robert White was in attendance to present the Northern Group Building Control Committee report to members. He updated members on the work done by the Northern Group Building Control Committee and elaborated on various issues including:

- Performance Indicators
- Revised Building Regulations
- Review of Public Administration
- Building Control Staffing
- Consortium of European Building Control

Members' questions were then answered by Mr. White.

A member raised concern about disabled access to commercial properties in the Borough. Mr. White informed members that there was a 'Barcelona Agreement' advocating an integrated multi-agency approach to alleviate such problems. He would forward information about the Agreement to Council for further consideration.

The Chairman thanked Mr. White for his report after which he withdrew.

### **3.0 NORTHERN IRELAND MILK CUP**

The Chairman welcomed Mr. Victor Leonard and Mr. Jim Weir who were in attendance to address Committee on the Northern Ireland Milk Cup.

Mr. Leonard thanked Council for its support over the last twenty-five years.

Mr. Weir advised members on the need for additional assistance for 2008 and beyond. He updated members on financial matters and elaborated on various issues including:

- the likely loss of sponsors/reduction in the amount of support received
- Coleraine Showgrounds' limited facilities
- Expansion of the tournament
- media coverage

Mr. Weir appealed to Council for financial support of £65,000 per annum, for three years with inflationary increases in years two and three. The financial support would help the tournament to continue to be based in the Borough. It would assist in recruiting better and more professional teams and in the general development of the Tournament.

The Chairman thanked the representatives for their informative presentation and congratulated them on their success with the Northern Ireland Milk Cup Tournament. The representatives then withdrew.

It was then proposed by Alderman McClarty, seconded by Alderman McClure and agreed that:

Council contribute £65,000 per annum for three years with inflationary increases in years two and three.

### **4.0 TECHNICAL SERVICES REPORT**

The Report of the Director of Technical Services was considered (previously supplied).

Matters arising:

4.1 Disabled Parking Bays,  
Ballycastle Road,  
Coleraine

Council is recommended to approve Roads Service's proposal to provide 2 no. disabled parking bays at numbers 108 and 114 Ballycastle Road, Coleraine.

A member suggested that signs displaying 'Residents Only' could be placed on the wall at the properties concerned. The Senior Technical Officer would consult with Roads Service. A member informed Committee that high kerbs made it difficult for passenger wheelchair users

to get out of cars onto the footpath.

A member enquired about community parking; the Acting Town Clerk and Chief Executive would consult with Roads Service.

4.2 Cycle Tracks at  
Mussenden Road,  
Articlave and  
Sea Road,  
Castlerock

Council is recommended to approve Roads Service's proposal to convert existing footways to shared usage by cyclists and pedestrians at Articlave and Castlerock.

The Articlave conversion would operate from the Rockmount/Mussenden Road junction to Hezlett Primary School entrance on the Ballywoolen Road. The Castlerock conversion would operate from the Mussenden Road/Sea Road junction to the level crossing in Castlerock.

Several members raised concern about the state of cycle paths and footpaths in the Borough, including the problem of hedge-cutting causing punctures.

The Senior Technical Officer would raise the issues with Roads Service.

4.3 Entertainment Licences

4.3.1 The Comfort Hotel,  
73 Main Street,  
Portrush

An application for the renewal and variation of an Entertainment Licence had been received from Mr. C. Kennedy, c/o The Comfort Hotel, Portrush.

The variation included an area known as The Antrim Suite. Days and times intended to provide entertainment would be:

Monday/Tuesday – Saturday/Sunday 11.30 a.m. to 1.00 a.m. and Sunday 12.30 p.m. to midnight.

Recommended:

That the Entertainment Licence be renewed with variation subject to the following special conditions:

All amplified entertainment to be played through the in-house amplification system and compression type noise limiter, which shall be set to and maintained at a level not more than 83 dB (A). The noise limiting device must not be altered without prior agreement with Council's Environmental Health Department.

All door supervisors employed within

the licensed premises must be registered with a scheme recognised by Coleraine Borough Council.

A member queried the name of this hotel which is now known as The Ramada Hotel. The Senior Technical Officer advised that the application was made in the name of The Comfort Hotel.

4.3.2 Talk 'o' The Town, 15/17 Church Street, Kilrea

An application for the grant of an Entertainment Licence had been received from Mr. P. Hanna, c/o Talk 'o' The Town, Kilrea.

Recommended:

That an Entertainment Licence be granted subject to the following special condition:

All door supervisors employed within the licensed premises must be registered with a scheme recognised by Coleraine Borough Council.

4.4 For Information

4.4.1 Street Trading – New Policies

Members noted that after the Street Trading Sub-Committee had met and reached agreement on outstanding issues, consultation with existing traders would take place prior to the finalised policies being brought to Council for adoption.

The new policies would be implemented for the 2008/2009 Street Trading year.

4.4.2 Waste Education

Members noted information on this topic, as detailed in the report.

4.4.3 Building Control – Approvals

Members noted that approval had been granted for thirty-four applications.

4.5 Waste Management

4.5.1 Strategic Outline Case For Residual Waste Procurement

Members noted that the following three options were identified for the treatment of residual waste.

- Mechanical Biological Treatment (MBT) producing refuse derived fuel for land filling
- MBT producing refuse derived fuel for use in cement kiln or by third party
- MBT producing refuse derived fuel for gasification plant.

The next stage in the process would be the commissioning of a strategic business case to examine the options in detail and to undertake sensitivity analysis to identify the preferred option. This would be brought back to Council at a later date for perusal.

It was recommended:

That Council proceed with the Strategic Outline Case.

4.5.2 Memorandum of Understanding

Members noted that this document had been presented in detail at a workshop held on Monday, 1<sup>st</sup> October, 2007. The Memorandum of Understanding would be presented for Council ratification and signing at the end of October meeting.

## 5.0 LEISURE SERVICES REPORT

The Report of the Director of Leisure Services was considered (previously supplied).

Matters arising:

5.1 Kilrea Town Hall - Legal Proceedings

It was agreed to discuss these proceedings 'In Committee' at the end of the meeting.

5.2 Floodlighting Installation - Brook Green, Coleraine

Six tenders had been received from the select list of contractors for the installation of floodlights at Brook Green Bowling Green viz:

	<b>Tenderer</b>	<b>Amount</b>
1	R.H.K. Davidson & Co Ltd., Coleraine	£37,000.00
2	Irwin Group, Armagh	£37,476.00
3	H.M. Electrics Ltd., Maghera	£41,981.00
4	Barrett Contracts, Omagh	£49,522.00
5	Brahm Electrical, Warrenpoint	£52,700.00
6	Braid Electrical, Ballymena	£55,187.00

Recommended:

That Council accept the lowest tender from R.H.K. Davidson & Co. Ltd., for the sum of thirty-seven thousand pounds (£37,000.00) as recommended by the consultants.

An allowance for same had been made in the Capital Programme.

5.3 Select List - The Crescent, Portstewart

Tenders were returned from twelve contractors who wished to be placed on a select list for the refurbishment of The Crescent, Portstewart viz:

1	T. & A. Kernoghan Ltd., Newtownabbey
2	Martin & Hamilton, Ballymena
3	McCloskey & O’Kane, Limavady
4	J.S. Dunlop Ltd., Ballymoney
5	Crawford Contracts, Ballymena
6	Jemm Construction, Castledearg
7	J. G. O’Kane Contractors, Maghera
8	S.M. Oliver & Sons, Coleraine
9	McCue, Carrickfergus
10	McNicholl Hughes Ltd., Belfast
11	Red Sky, Belfast
12	T.D. McKane & Sons, Castledearg

Recommended:

That contractors numbered 1-6 be placed on the select list as recommended by the consultants.

5.4 For Information

Members noted information on the following, as detailed in the report:

- Charles Thompson Award
- Causeway Museum Service
- Coleraine Chronicle Photographic Archives
- Halloween Events
- The Circle One Portrush Open

**6.0 ENVIRONMENTAL HEALTH REPORT**

The Report of the Director of Environmental Health was considered (previously supplied).

Matters arising:

6.1 Legal Proceedings -

It was agreed to discuss these proceedings ‘In Committee’ at the end of the meeting.

6.1.1 The Health and Safety at Work (N.I.) Order 1978 - Breach of a Prohibition Notice

6.1.2 The Pollution Control and Local Government (N.I.) Order 1978 – Domestic Noise Nuisances

6.2 For Information

6.2.1 Coleraine Borough Council Air Quality Strategy

Recommended:

That Council adopt the Coleraine Borough Council Air Quality Strategy 2007.

6.2.2 Portballintrae Sewage Treatment Works

Recommended:

That Council write to the Chief Executive of Northern Ireland Water and the Minister for the Environment to acknowledge the 2008 start date and to emphasise the importance of the investment and the need to ensure further delays are avoided.

6.2.3 The Children and Young Persons (Protection from Tobacco) Order (N.I.) 1991 – Sale of Tobacco

From 1<sup>st</sup> October, 2007 new legislation in England, Scotland and Wales would mean it would be illegal to sell tobacco products to anyone under the age of 18 years.

Recommended:

That Council write to the Assembly, advising that similar changes be made to the existing legislation to raise the legal age at which tobacco products can be sold in Northern Ireland.

6.2.4 Bluetongue – Information

Members noted that Bluetongue posed no food safety risks.

**7.0 COUNCIL CARAVAN PARKS**

A member requested details on waiting lists for caravans, the number of vacant sites in the parks and the extent of non-payment of fees.

**8.0 COLERAINE TOWN HALL**

A member expressed concern at a number of fridges which were stored at the entrance to Coleraine Town Hall.

The Leisure Services Officer (Facilities) informed members that the fridges had been placed there on a temporary basis to be used at the market. He would remind the Head of Development Services that they were still there.

**9.0 CAR PARKING ISSUES**

Several members commented, from different perspectives, on the enthusiasm for issuing parking tickets in the Borough. The Acting Town Clerk and Chief Executive advised members that he would, as requested, write to the Divisional Roads Manager and ask that he address parking issues during his presentation to Council in November 2007.

**10.0 PORTRUSH ROAD, COLERAINE**

A member expressed concern about the road at the Shell Hill development on the Portrush Road, Coleraine. The Acting Town Clerk and Chief Executive would refer this matter to Roads Service.

## 11.0 AWARDS

Alderman Mrs. Black informed members of awards which Council had recently achieved:

- One of three finalists for the best recycling site in the Sustainable Ireland Awards
- The Charles Thompson Award for 'Council's outstanding contribution towards water safety promotion and awareness'.

## **PLANNING COMMITTEE**

**9<sup>th</sup> October, 2007.**

**Present:** Alderman W. J. McClure in the Chair

### **Aldermen**

E. T. Black (Mrs.) M. T. Hickey (Mrs.)  
W. T. Creelman

### **Councillors**

C. S. Alexander (Ms.) W. A. King  
O. M. Church (Mrs.) (Items 2.6 – 15.0)  
J. J. Dallat B. Leonard  
T. J. Deans G. L. McLaughlin  
(Items 2.12 – 15.0) (Items 6.0 – 15.0)  
E. P. Fielding (Mrs.) R. A. McPherson  
B. Fitzpatrick A. McQuillan  
S. Gilkinson (Items 2.12 – 15.0)  
N. F. Hillis  
(Items 6.0 – 15.0)

### **Also in**

**Attendance:** Representatives from the Planning Service –  
Mr. P. Duffy and Mr. D. McClelland

### **Officers in**

**Attendance:** Administrative Officer, Principal Environmental Health  
Officer (Items 1.0 – 6.0) and Administrative Assistant

### **Apologies:**

The Mayor and Deputy Mayor  
Alderman McClarty, Councillors Barbour and Cole

## **1.0 WELCOME**

The Chairman welcomed everyone to the Meeting.

## **2.0 PLANNING APPLICATIONS**

A list of seventy-six applications was presented for consideration (previously supplied).

### **Applications Deferred from Previous Meeting**

- 2.1 Application No. D1  
C/2006/0023/F  
Proposed extension and  
alterations to existing mid-terrace  
dwelling at 2 Cliff Terrace  
(Tunnel Brae), Castlerock for  
Mr. McCleery
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.

- |     |   |  |
|-----|---|--|
| 2.2 | <u>Application No. D2</u><br><u>C/2006/0060/O</u><br><u>Site for dwelling and garage 270m south of 2 Drumard Road, Kilrea for Mr. McEldowney</u>  | The opinion of the Planning Service was to approve.<br><br>It was agreed that the application be approved. |
| 2.3 | <u>Application No. D3</u><br><u>C/2006/0719/F</u><br><u>Proposed erection of 36 no. apartments at Coleraine Cars Ltd., Castle Lane, Waterside, Coleraine for Mr. H. Tannahill</u>   | The opinion of the Planning Service was to refuse.<br><br>It was agreed that the application be refused.   |
| 2.4 | <u>Application No. D4</u><br><u>C/2006/0872/F</u><br><u>Proposed retention and conversion of existing guesthouse to include the retention of the front section of the structure and the replacement of the rear return to provide 7 no. apartments at 117 Eglinton Street, Portrush for Mr. P. Gordon</u> | The opinion of the Planning Service was to approve.<br><br>It was agreed that the application be approved. |
| 2.5 | <u>Application No. D5</u><br><u>C/2006/0900/F</u><br><u>Demolition of existing semi-detached and construction of new detached dwelling at 9 Portrush Road, Portstewart for Mr. T. Alderdice</u>   | The opinion of the Planning Service was to refuse.<br><br>The application had now been withdrawn.          |
| 2.6 | <u>Application No. D6</u><br><u>C/2006/0990/F</u><br><u>Proposed replacement dwelling and garage at 23 Greenhill Road, Aghadowey for Mr. D. McLean</u>  | The opinion of the Planning Service was to approve.<br><br>It was agreed that the application be approved. |
| 2.7 | <u>Application No. D7</u><br><u>C/2007/0062/F</u><br><u>New single storey dwelling with double garage opposite 25 Knocknougher Road, Coleraine for Mr. E. Doherty</u>   | The opinion of the Planning Service was to approve.<br><br>It was agreed that the application be approved. |
| 2.8 | <u>Application No. D8</u><br><u>C/2007/0193/F</u><br><u>Proposed two storey replacement dwelling with car port and deck over at 4 Craig Vara Terrace, Portrush for Mr. M. Scullion</u>  | The opinion of the Planning Service was to approve.<br><br>It was agreed that the application be approved. |

### **New Applications**

- |     |   |   |
|-----|---|---|
| 2.9 | <u>Application No. 1</u><br><u>C/2005/0238/LB</u><br><u>Alterations to existing black stone</u> | The opinion of the Planning Service was to approve both applications. |
|-----|---|---|

- workhouse, i.e. internal alterations and minor window amendment. Conversion to 3 no. dwellings at former Coleraine hospital site, Mountsandel Road, Coleraine for O’Kane & Devine Ltd.
- Consideration was given to letter dated 4<sup>th</sup> October, 2007 from Studio Rodgers (previously supplied).
- A 3D visual walkthrough presentation of the proposals was viewed by members. It was noted that the proposed residential development would provide a diverse housing mix of one hundred and eighty five dwellings.
- Mr. Duffy confirmed that the problem of land contamination had been resolved.
- It was agreed that both applications be approved.
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor Ms. Alexander, seconded by Councillor Dallat and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.10 Application No. 6  
C/2006/0517/F  
Residential development including 13 terraced dwellings, associated car parking and amenity space at Nos. 43, 45, 47 and 49 Mountsandel Road, Coleraine for Mr. S. Sweeney
- 2.11 Application No. 7  
C/2006/0737/A  
Maxol sign at 1 and 1A Main Street, Garvagh for Mr. E. Mullan
- The opinion of the Planning Service was to refuse.
- It was noted that this was a retrospective application.
- It was proposed by Councillor Dallat, seconded by Alderman Mrs. Hickey and agreed:
- That the application be held for one week to facilitate the submission of additional information.
- 2.12 Application No. 18  
C/2007/0234/F  
Proposed redevelopment of site to provide 4 no. townhouses at Nos. 39 and 41 Ratheane Avenue, Coleraine for Mr. M. Benson
- If the information was not received the application would be refused.
- The opinion of the Planning Service was to refuse.
- Consideration was given to letters of objection (previously supplied).
- Mr. M. Benson, applicant, addressed

Council in support of the application.

Mr. C. Brennen, Brennen Associates, addressed Council on behalf of the objectors.

Reported that amended plans had been received and considered at a Group Meeting which resulted in no change of opinion. In response to a query from Councillor Ms. Alexander it was noted that Group Meetings could only be held if three qualified Planning Officers were present.

Following discussion it was proposed by Councillor McQuillan and seconded by Councillor McPherson:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

On being put to the Meeting the proposal was carried, twelve members voting in favour and no one voting against.

### **3.0 OFFICE MEETINGS**

It was noted that the office meetings would be held on Thursday, 25<sup>th</sup> October, 2007.

### **4.0 GENERAL PLANNING ISSUES**

#### **4.1 Meldrum Interiors Premises – Abbey Street, Coleraine**

Reference was made to the application relating to change of use from shop to Insurance Co.

Mr. Duffy would investigate the possibility of providing a comfort letter to the applicant.

#### **4.2 Community Centre – Portballintrae**

Mr. Duffy was asked to investigate and report as soon as possible on the present position regarding the Council's planning application for a Community Centre in Portballintrae due to funding implications.

### **5.0 PLANNING APPLICATION - WEST STRAND BEACH VILLAS, PORTRUSH**

The Administrative Officer reported that the developers of the above project had requested a meeting. The Head of Development Services and Mr. P. Fleming, BDP

Planning, would meet the developers to seek clarification on concerns relating to the submission and to facilitate the consultation process. Following this meeting a Report would be presented to Council.

## **6.0 GIANT'S CAUSEWAY VISITORS' CENTRE**

Consideration was given to letter dated 25<sup>th</sup> September, 2007 from Mr. Nigel Dodds, Minister for Department of Enterprise, Trade and Investment regarding recent developments on the Giant's Causeway Visitors' Centre (previously supplied).

Following discussion it was proposed by Councillor Dallat and seconded by Alderman Mrs. Hickey:

That Council write to Minister Dodds requesting reinstatement of funding for the Giant's Causeway Visitors' Centre.

On a request for a recorded vote the members voted thus:

**For:** Aldermen Mrs. Black and Mrs. Hickey  
Councillors Ms. Alexander, Mrs. Church, Dallat,  
Fitzpatrick, Hillis, King, Leonard and McLaughlin (10)

**Against:** Aldermen Creelman and McClure  
Councillors Deans, Mrs. Fielding, Gilkinson and  
McQuillan (6)

**Abstention:** Councillor McPherson (1)

## **7.0 APPLICATION NO. C/2006/1046/F SITE ADJACENT TO NO. 21 CLARAGH HILL GRANGE, KILREA**

Read letter from the Divisional Planning Manager in reply to Council's request for the above planning application to be held one week to reassess amended plans.

The amended plans had been reassessed and the Department was of the opinion that the amended scheme was still unacceptable and the reasons for refusal remain unchanged. The decision would now issue and it would be recorded on the file that the Council disagreed with the Department's recommendation.

## **8.0 APPLICATION NO. C/2006/0308/O SITE 220M SOUTH WEST OF 48 BALLYVERSAL ROAD, COLERAINE**

Read letter from the Divisional Planning Manager in reply to Council's request for a second deferral for the above planning application.

The Divisional Planning Manager had reviewed the file and was satisfied that since the proposed access already had planning approval that a second deferral to reconsider the matter would not change the fact. Roads Service had also assessed the amended access and was satisfied that it met their technical requirements.

The decision would now issue and it would be recorded on the file that the Council disagreed with the Department's recommendation.

**9.0 PLANNING APPEALS COMMISSION -  
FOUR LUXURY LOG CABINS FOR SELLING  
FISHING HOLIDAYS (FARM DIVERSIFICATION)  
AT RHEE FARM, 138 CURRAGH ROAD,  
AGHADOWEY**

Read letter from the Planning Appeals Commission advising members that the appeal for the above application had been allowed and outline planning permission was granted subject to conditions. Noted.

**10.0 DRAFT PPS14 AND DRAFT AREA PLANS**

Read letter from the Chief Executive, Planning Service, updating members on the situation following a further Court hearing. Applications which had been listed on planning schedules for refusal under draft PPS14 and draft Area Plans would be deferred until further clarification was received. Noted.

**11.0 PPS14 UPDATE**

Reported that an E-mail had been received from Omagh District Council advising Council that, to date, the Judge had not provided an outcome from the remedies hearing.

**12.0 NORTHERN CORRIDOR - RAILWAY RENAISSANCE  
THE LONG GALLERY, STORMONT  
THURSDAY, 18<sup>TH</sup> OCTOBER, 2007**

Reference was made to the Reception being held in the Long Gallery, Stormont on Thursday, 18<sup>th</sup> October, 2007 at 11.45 a.m. on behalf of the Northern Corridor Railways Group.

Members interested in attending were asked to contact Mrs. Karen Wallace on or before 12<sup>th</sup> October.

**13.0 CONFERENCE - 'EXPLORING THE FUTURE  
OF PLANNING IN NORTHERN IRELAND'**

Reported that a Conference entitled 'Exploring the Future of Planning in Northern Ireland' would be held in the Culloden Hotel, Belfast on Thursday, 29<sup>th</sup> November, 2007.

Members interested in attending were asked to contact the Administrative Officer.

**14.0 NILGA PLANNING SEMINAR**

Reported that due to the recent events regarding PPS 14 the proposed NILGA Planning Seminar had been cancelled. Noted.

**15.0 PLANNING WORKING GROUP**

The Administrative Officer reminded members of the meeting of the Planning Working Group to be held on 16<sup>th</sup> October, 2007. Members were asked to forward any items for the agenda as soon as possible.

## POLICY AND DEVELOPMENT COMMITTEE

16<sup>th</sup> October, 2007.

**Present:** Councillor N. F. Hillis, in the Chair

The Mayor, Councillor J. M. Bradley

### **Aldermen**

E. T. Black (Mrs.)	D. McClarty
W. T. Creelman	(Items 1.0 – 6.0)
M. T. Hickey (Mrs.)	W. J. McClure

### **Councillors**

C. S. Alexander (Ms.)	B. Fitzpatrick
(Items 1.0 – 1.4)	S. Gilkinson
D. D. Barbour	W. A. King
O. M. Church (Mrs.)	B. Leonard
A. S. Cole	G. L. McLaughlin
T. J. Deans	

**Officers in Attendance:** Acting Town Clerk and Chief Executive, Head of Development Services, Head of Administrative Services, Finance Officer, Community Development Manager, Technical and Waste Management Officer and Administrative Assistant.

**Also in Attendance:** Ms. Ann McNickle and Mr. Neville Loudon, Coleraine Rural and Urban Network (CRUN) (Item 1.0).

**Apologies:** Councillors Dallat, Mrs. Fielding, Mrs. Johnston, McPherson and McQuillan.

## **1.0 DEVELOPMENT SERVICES REPORT**

The Report of the Head of Development Services was considered (previously supplied).

Matters arising:

### **1.1 Coleraine Rural and Urban Network (CRUN)**

The Chairman welcomed Ms. Ann McNickle and Mr. Neville Loudon to the meeting.

The representatives updated members on CRUN's activities to date and proposals for the incoming year, including:

- Activities undertaken under the 2005/2008 Service Level Agreement with Council, to support the community and voluntary sector within the Borough.
- Results of the 2007 Evaluation Report on CRUN carried out by Holywell Consultancy.

- New community development initiatives that support the capacity building aims highlighted in Council's Community Services Plan.

The representatives then presented a request for £25,000 funding to continue the Service Level Agreement for a further year, until March 2009.

Discussion ensued during which members congratulated the representatives on the work carried out by CRUN.

It was then proposed by Councillor King, seconded by Alderman McClarty and recommended unanimously:

That Council approve the continuation of the Service Level Agreement for a further year at a cost of £25,000.

1.2 Department for Social Development Strategy for Supporting Delivery of Voluntary Advice Services to the Community

Consideration was given to information on this topic, as contained in the report.

Recommended:

That Council approve further research on this issue and that a report be brought back to Committee in due course.

1.3 Tenders for Think Big Programmes

The Head of Development Services outlined information on tenders for these programmes, as contained in the report.

Ms. Mann answered members' queries on various issues and agreed to provide more detail on the process of scoring tenders for future programmes.

Ms. Mann also agreed to provide further detail on the consultancy companies to members.

It was proposed by Councillor Fitzpatrick, seconded by Councillor Barbour and recommended:

That Council approve the recommended tenders for these programmes, viz:

- (i) Think Big, Think Sales - Full Circle at a cost of £28,475 (excluding VAT).
- (ii) Think Big, Think IT – Business in the Community at a cost of £30,000 (excluding VAT).
- (iii) Think Big, Think Food – Business in the Community at a cost of £13,500 (excluding VAT).
- (iv) Think Big, Think Trade – Full Circle at a cost of £27,987 (excluding VAT).

- (v) Think Big, Think Rural Retail – Lestas Consulting at a cost of £24,350 (excluding VAT) with a follow-on grant allowance to companies of £15,000.
- (vi) Think Big, Think Rural Manufacturing – Full Circle at a cost of £17,000 (excluding VAT) with a follow-on grant allowance to companies of £25,000.

It was further proposed by Councillor Leonard, seconded by Councillor Ms. Alexander and recommended:

That as part of the six monthly report to Committee, a number of the consultants undertaking the above training programmes be invited to contribute, along with a number of those who had received training.

#### 1.4 European Funding Update

Consideration was given to information on this topic, as outlined in the report.

Members expressed concern about the clustering requirements by the various Government Departments in the absence of RPA clarity, while recognising the need to participate in order to access funding.

It was proposed by Councillor King, seconded by Alderman Mrs. Black and recommended:

That Council adopt the recommendation of the Head of Development Services and engage with Limavady, Moyle, Ballymoney, Ballymena and Larne Councils on the basis outlined in the report.

#### 1.4.1 Committee for Agriculture and Rural Development - Letter dated 5<sup>th</sup> October, 2007

Consideration was given to the letter from the Committee for Agriculture & Rural Development (previously supplied) in the light of a previous letter dated 19<sup>th</sup> September, 2007 from DARD (previously supplied).

Recommended:

That Council write to the Committee advising its original position on the concept of clustering along with the position following the Minister's decision.

#### 1.5 Harbourlands Report

Reported that Ms. Michelle Henry, Consultant, had been unavailable to attend the meeting but would present the report to Council on 23<sup>rd</sup> October, 2007.

## 2.0 CORPORATE SERVICES REPORT

The Report of the Director of Corporate Services was considered (previously supplied).

Matters arising:

- 2.1 Loan Sanction Application Council is recommended to approve the raising of a Loan Sanction for £1,900,000 for the Coleraine Museum capital project.
- 2.2 Recruitment of Town Clerk and Chief Executive - Assessment Centre Members noted that the Assessment Centre would be held in Cloonavin on 31<sup>st</sup> October, 2007 but might also need to be held on 30<sup>th</sup> October, depending on the number of candidates. Nominations were requested for an observer who would be available on both of these days.
- A number of nominations were put forward where the nominees could not confirm their availability on both days.
- It was, therefore, proposed by Alderman McClure, seconded by Alderman Mrs. Black and recommended:
- That Councillor Gilkinson be re-appointed to the position of observer.
- 2.3 Matters for Information
- 2.3.1 Annual Accounts 2006/2007 The Finance Officer presented the Annual Accounts 2006/2007 (previously supplied) and highlighted key issues contained therein.
- Noted.
- 2.3.2 Accounts Members noted that accounts for September 2007 had been issued.
- 2.3.3 New Appointments The following appointments had been made in accordance with the Local Government Staff Commission's Code of Procedures on Recruitment and Selection:
- Environmental Health Department
- District Environmental Health Officer (Job Share):  
Mr. D. Allen
- District Environmental Health Officer:  
Miss L. Stephenson.

**3.0 AUDIT COMMITTEE - MINUTES DATED 29<sup>TH</sup> JUNE, 2007 AND RELATED REPORTS**

Consideration was given to the Audit Committee minutes and related reports (previously supplied) and the contents noted.

**4.0 TENDERS**

4.1 Tender for the Purchase of Refuse Collection Vehicles

Four tenders had been received for this scheme viz:

<b>Name and Address</b>	<b>Amount (£)</b>
Cahill Motor Engineering N.I. Ltd, Newtownabbey	101,000
Alastair Calderwood, R.D. Mechanical, Newtownabbey	103,110
Manvik Plant, Belfast	104,800
Castlereagh Motors, Belfast	106,950

Members noted information on the types of chassis and cabs which the companies proposed to supply, and their proven service, as contained in the report.

Recommended:

That Council accept the tender from Manvik Plant in the sum of £104,800 per vehicle and that Council purchase two of these vehicles.

4.2 Craigahulliar Environmental Consultants

Four consultants had been asked to tender for this work, having been identified by a tendering process carried out jointly by SWAMP and the NWRWMG.

Two tenders had been submitted viz:

<b>Consultant</b>	<b>Amount (£)</b>
RPS Consulting Engineers	65,750
Jacobs	112,698

Recommended:

That Council accept the lowest tender from RPS Consulting Engineers in the sum of £65,750.

**5.0 LAND AND PROPERTY**

5.1 Collarettes for the Mayor and Deputy Mayor's Chains

The Head of Administrative Services presented the samples received for collarettes.

Following discussion, it was recommended:

That the Mayor decide on a collarette

for the Mayor's chain.

That a decision on the Deputy Mayor's chain be made by the Deputy Mayor on her return from holiday.

In response to members' queries, the Head of Administrative Services advised that collarettes could be removed from chains at a future date, if required.

5.2 'In Committee'

Recommended:

That remaining topics on the report be considered 'In Committee' at the end of the meeting.

**6.0 REMEMBRANCE SUNDAY -**  
**11<sup>TH</sup> NOVEMBER, 2007 -**  
**ARRANGEMENTS**

It was noted that the main body of Council would attend at Portstewart. On a request for nominees to represent Council at ceremonies outside Portstewart, the following nominations were agreed:

Coleraine - The Deputy Mayor

Portrush - Alderman Mrs. Hickey was proposed by Councillor McLaughlin and seconded by Councillor Fitzpatrick.

Councillor Gilkinson was proposed by Alderman Creelman and seconded by Alderman McClure.

Councillor Gilkinson was nominated by nine votes to five.

Kilrea - Councillor Cole.

Garvagh - Councillor Mrs. Church.

Aghadowey - Councillor McPherson.

Castlerock - Councillor King.

**7.0 NILGA - LETTER DATED**  
**21<sup>ST</sup> SEPTEMBER, 2007**

Read letter from NILGA (previously supplied) in relation to the NILGA/SOLACE manifesto for Strong and Effective Local Government, launched on 12<sup>th</sup> September, 2007.

Recommended:

That Council write to the Minister in support of the manifesto.

**8.0 PRICEWATERHOUSECOOPERS -  
EMERGING FINDINGS OF THE REVIEW  
OF LOCAL GOVERNMENT ASPECTS OF  
THE RPA**

Read letter from PriceWaterhouseCoopers advising that a revised process of stakeholder engagement would commence with a major regional event, to take place on 25<sup>th</sup> October, 2007 at the Glenavon Hotel, Cookstown. It was noted that the Mayor, Alderman McClure and Councillors King, McLaughlin and Hillis had already been nominated for this event.

The DOE would also be organising a series of sub-regional stakeholder engagement events during week commencing 12<sup>th</sup> November, 2007 – dates to be confirmed. All members would be invited to these events when they would be updated on the outcome of the seminars.

The Acting Town Clerk and Chief Executive encouraged all members to attend the sub-regional stakeholder engagement event.

It was noted that Councillor King would be unavailable on 25<sup>th</sup> October, 2007.

**9.0 PLANNING OFFICE MEETINGS**

It was noted that 25<sup>th</sup> October, 2007 was no longer a suitable date to hold Office Meetings given the PriceWaterhouseCoopers event. Three alternative dates had been suggested and it was recommended:

That the Office Meetings be held on Monday 29<sup>th</sup> October, 2007 commencing at 9.30am, with meetings scheduled as previously.

**10.0 CAPITAL PROGRAMME WORKSHOP -  
30<sup>TH</sup> OCTOBER, 2007 AT 7.30PM**

It was noted that if this Workshop was to take place on the agreed date, it would coincide with the Council's Hallowe'en Event.

It was, therefore, recommended:

That the Capital Programme Workshop be deferred to Wednesday 31<sup>st</sup> October, 2007 commencing at 7.30pm.

**11.0 NORTHERN IRELAND FIRE AND  
RESCUE SERVICE**

Read letter from the NI Fire and Rescue Service inviting a delegation from Council to visit the Lisburn Station on 23<sup>rd</sup> November, 2007 from 11.00am-12.00noon.

Any members interested in attending were asked to contact the Administrative Officer.

**12.0 MR. R. GAMBLE - LETTER  
DATED 18<sup>TH</sup> SEPTEMBER, 2007**

Read letter from Mr. Gamble requesting the use of photographs of Coleraine Mace and Sword for use in his book 'The History of E Company 5UDR: The Last Coleraine Militia?'

Recommended:

That Council approve Mr. Gamble's request.

### **13.0 DIARY DATES**

Members were asked to note the following dates for their diary.

- (i) Christmas Dinner - Thursday 13<sup>th</sup> December, 2007 – The Magherabuoy Hotel.
- (ii) Staff Family Night - Monday 17<sup>th</sup> December, 2007 – The Dunluce Centre.
- (iii) Christmas Reception – Thursday 20<sup>th</sup> December, 2007 – Cloonavin.

### **14.0 SARFIELD'S BALLERIN GAC**

Read letter from Ballerin GAC inviting members to fund a table at a Gala Dinner to be held on Friday 9<sup>th</sup> November, 2007 in the Tullyglass House Hotel, Ballymena.

A table for ten people would cost £1,000 and any members interested in attending were asked to contact Ballerin GAC directly.

### **15.0 DVLA**

Read letter from DVLA re minibus service in Castlerock.

Recommended:

That Council's Senior Technical Officer would respond to the DVLA in the normal manner, without comment from Council.