

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on **TUESDAY** the 28th day of April, 2009 at **7.30 p.m.**

ROGER WILSON,
Town Clerk and Chief Executive.

Cloonavin,
66 Portstewart Road,
COLERAINE.

A G E N D A

1. Minutes (enclosed):
 - 1.1 Special Meeting – 18th March, 2009
 - 1.2 Council Meeting – 24th March, 2009
 - 1.3 Special Meeting – 31st March, 2009
2. Committee Reports (enclosed):
 - 2.1 Leisure and Environment Committee – 7th April, 2009
 - 2.2 Planning Committee – 15th April, 2009
 - 2.2 North West '200' Committee – 17th April, 2009
 - 2.4 Policy and Development Committee – 21st April, 2009

(Item No. 2.0) Street Naming and Numbering Policy*
(Item No. 4.4) Future Arrangements for Local Partnership Working on Policing and Community Safety (copy letter dated 31st March, 2009 from The NI Office together with Coleraine DPP response enclosed)
(Item No. 4.5) Magilligan-Greencastle Ferry Service (report enclosed)
(Item No. 17.0) Collage Initiative (report enclosed)
3. Correspondence, including inter alia:
 - i) Letter dated 31st March, 2009 from Ards Borough Council regarding a Notice of Motion in relation to the Proposed Privatization of Royal Mail.
 - ii) Letter dated 1st April, 2009 regarding a Notice of Motion in relation to the Promotion of Home Grown Quality Ulster Pork.

- iii) Letter dated 16th March, 2009 from the Communication Workers Union NI Region regarding Council Motion CG 10537 – Support for CWU Campaign on Royal Mail – EDM 428.
- iv) Reports available in Members' Library (List enclosed).
- 4. Consultation Documents (List enclosed)
- 5. Documents for Sealing

Enclosed for Information:

- i) NILGA Press Release dated 20.4.2009 – NILGA urges Ministers to urgently progress Planning Reform
- ii) Letter dated 30th March, 2009 from the Post Office - Code of Practice on public consultation and communication with respect to change in the Post Office network
- iii) Letter dated March 2009 from The Somme Heritage Centre – events for the spring/summer season 2009.
- iv) Letter dated 9th April, 2009 from BWEA – Invitation to free wind farm visit and conference for Planners and Councillors

*** Recommended for consideration “In Committee”.**

To: Each Member of Council.

24th April, 2009.

SPECIAL MEETING

18th March, 2009.

Convened: To receive presentation from Mr. Peter Osborne, Rubicon Consulting.

Present: The Mayor, Councillor D. D. Barbour in the Chair

Aldermen

M. T. Hickey (Mrs.) W. J. McClure

Councillors

J. M. Bradley	W. A. King
O. M. Church (Mrs.)	B. Leonard
A. S. Cole	G. L. McLaughlin
E. P. Fielding (Mrs.)	R. A. McPherson
S. Gilkinson	A. McQuillan
N. F. Hillis	

Officers in Attendance: Town Clerk and Chief Executive, Community Development Manager and Administrative Assistant

Apologies: Alderman Mrs. Black and Councillors Dallat and Mrs. Johnston

The Mayor welcomed Mr. Peter Osborne, Rubicon Consulting, who was in attendance to address members on Civic Leadership Skills as part of the Elected Member Development Programme.

Mr. Osborne presented the Good Relations Programme and highlighted key themes including the role of Local Government and the importance of elected members, especially given the implications of the RPA. He then gave an outline of the contents and benefits of the Programme, the suggested start date for which would be Autumn 2009.

A period of discussion ensued during which, in response to members' comments, the Community Development Manager confirmed that the programme could be run over a 12 month period rather than the 24 month proposed timescale. The following members expressed their interest in undertaking the training over a period of 12 months:

Aldermen Mrs. Hickey and McClure, Councillors Bradley, Gilkinson, McLaughlin and McPherson.

Any other members interested in attending the course were asked to contact the Community Development Manager who would circulate further information.

COUNCIL MEETING

Minutes of proceedings of Coleraine Borough Council held in the Council Chamber, Cloonavin, on Tuesday, 24th March, 2009.

Convened: As per Notice attached

Present: The Mayor, Councillor D. D. Barbour, in the Chair

The Deputy Mayor, Alderman W. T. Creelman

Aldermen

M. T. Hickey (Mrs.)
(Items 2.1 – 10.3.2)

D. McClarty
(Items 2.2.1 – 10.3.2)
W. J. McClure

Councillors

C. S. Alexander (Ms.)
J. M. Bradley
O. M. Church (Mrs.)
A. S. Cole
T. J. Deans
E. P. Fielding (Mrs.)
B. Fitzpatrick
S. Gilkinson

N. F. Hillis
W. A. King
B. Leonard
G. L. McLaughlin
R. A. McPherson
A. McQuillan
(Items 2.2.1 – 10.3.2)

Officers in Attendance:

Town Clerk and Chief Executive, Director of Corporate Services, Director of Technical Services, Director of Environmental Health, Acting Director of Leisure Services, Head of Development Services, Acting Head of Administrative Services, Senior Technical Officer and Administrative Assistant

Apologies: Alderman Mrs. Black, Councillors Dallat and Mrs. Johnston

1.0 MINUTES

The Minutes of the Council Meeting of 24th February, 2009 and the Special Meeting of 3rd March, 2009 were confirmed and signed.

Matters arising:

1.1 Council Meeting

1.1.1 Street Naming and Numbering Policy

The Town Clerk and Chief Executive reported that he had received an email from DCAL advising that the Executive would be looking at this issue within the coming weeks. Also, that Council's solicitor would attend a Committee meeting during April.

1.1.2 Notice of Motion submitted by Councillor S. Gilkinson

Members noted that the Minute of the above Notice of Motion would be amended, following an error, to record thirteen for and four against the Notice of Motion.

2.0 COMMITTEE REPORTS

2.1 North West '200'

Councillor King moved the adoption of the North West '200' Report; this was duly seconded by Councillor Fitzpatrick.

Matters arising:

2.1.1 Coleraine and District Motor Club - Controlled

In response to members' queries, the Director of Environmental Health explained the reasons for Council's policy of handing over temporary control of Council lands to Coleraine and District Motor Club during the North West '200'.

Agreed:

That legal advice be taken on a review of these arrangements for 2010.

2.1.2 Camp Site

Concern was expressed at the location of the main campsite and the impact on residents. The Director of Environmental Health advised that all facilities would be provided and that a security firm would be in attendance to manage the site.

2.2 Leisure and Environment Committee

The Chairman, Councillor Deans, moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Alderman McClure.

Matters arising:

2.2.1 Street Trading

The Senior Technical Officer presented a report detailing applications for the renewal of Stationary Street Trading Licences.

In response to members' queries, the Director of Technical Services confirmed that criminal checks were required for all applicants as a matter of course.

Agreed:

That the Street Trading Licences be renewed, as detailed in the report.

The Committee report was, therefore, agreed.

2.3 Planning Committee

The Chairman, Councillor King, moved the adoption of the Planning

Committee Report; this was duly seconded by Councillor Deans and agreed.

2.4 Policy and Development Committee

The Chairman, Alderman McClure, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Mrs. Fielding.

Matters arising:

It was agreed that these items be considered 'In Committee' at the end of the meeting.

3.0 SUPPORTING BRITAIN'S RESERVISTS AND EMPLOYERS (SaBRE)

Read letter dated 27th February, 2009 requesting Council's approval for SaBRE's Statement of Support in relation to Reservists and their employers.

Agreed:

On the proposal of Alderman McClarty and seconded by Councillor McQuillan, that Council give support, in principle, to SaBRE's campaign.

4.0 RECONFIGURATION OF EMERGENCY AMBULANCE COVER IN THE MOYLE AREA

Read letter dated 2nd March, 2009 from Moyle District Council advising its intention to write to the Minister in relation to Ballycastle Ambulance Station and requesting Council's support.

Agreed:

Following a period of discussion and on the proposal of Alderman McClarty and seconded by Councillor Ms. Alexander, that Council support Moyle District Council.

5.0 DOCUMENTS TABLED

Members noted the list of documents tabled in the Members' Library (previously supplied).

6.0 CONSULTATION DOCUMENTS

Members noted the list of consultation papers available for any member who wished to consider making a response (previously supplied).

7.0 CONSUMER FOCUS POST

Read letter dated 18th March, 2009 inviting members to attend a briefing and information forum on 3rd April, 2009 at Elizabeth House, 116 Holywood Road, Belfast, 10.30am - 12.00pm.

Noted.

8.0 REFORM OF LOCAL GOVERNMENT COMMUNICATION - SEMINAR

Members were advised that several Councillors had expressed interest in attending this seminar which would be held in the Hilton Hotel, Templepatrick on 27th March, 2009, 10.15am – 12.45pm.

Any other members interested in attending were asked to contact the Acting Head of Administrative Services: Alderman Mrs. Hickey and Councillors Gilkinson and King confirmed that they would also attend.

9.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

1. Lease and Counterparts Council to Northern Ireland
Electricity plc -
Substation site at Ballyreagh Road,
Portrush
2. Licence (in duplicate) Council to James and Alan Chestnutt -
Letting of lands at Bayhead Road,
Portballintrae
3. Licence (in duplicate) Council to S. R. Fleming -
Letting of lands at Camus Picnic Area,
Coleraine
4. Licence (in duplicate) Council to W. G. McConaghy -
Letting of lands at Craigahulliar,
Portrush
5. Licence (in duplicate) Council to S. Convery -
Letting of lands at Blackrock Road, Kilrea
6. Licence (in duplicate) NIEA and Council -
Erection of 2 Historic Monument signs at
Mountsandel Fort
7. Licence (in duplicate) Department of Agriculture and Rural
Development to Council -
Maintenance of signage and litter
provision at Mountsandel Forest
8. Agreement Car loan agreement for an Environmental
Health Officer.
9. Cemetery Titles Grant of Right of Burial
Deeds Register Nos. 3508-3514 incl.
Advanced Deeds Register Nos. –
0220 - 0225 incl

Cemetery	Grant of Right of Burial Deeds
Agherton	0
Ballywillan	1
Coleraine	2
Kilrea	0
Portstewart	4
Total	7
	Advanced Deeds
Agherton	1
Ballywillan	0
Coleraine	3
Portstewart	2
Total	6

SPECIAL MEETING

31st March, 2009.

Convened: To receive presentation from Professor Richard Barnett, Vice Chancellor and Professor Alan Sharp, Provost, University of Ulster on developments and future activity for the Coleraine Campus.

Present: The Mayor, Councillor D. D. Barbour

Aldermen

E. T. Black (Mrs.) D. McClarty
M. T. Hickey (Mrs.) W. J. McClure

Councillors

C. S. Alexander (Ms.) B. Fitzpatrick
J. M. Bradley S. Gilkinson
O. M. Church (Mrs.) N. F. Hillis
A. S. Cole W. A. King
J. J. Dallat B. Leonard
T. J. Deans R. A. McPherson

Officers in Attendance: Town Clerk and Chief Executive, Head of Development Services, Acting Director of Leisure Services and Administrative Assistant

Apologies: The Deputy Mayor and Councillors Mrs. Fielding and Mrs. Johnston

1.0 WELCOME

The Mayor welcomed everyone to the Meeting. He extended a special welcome to Professors Richard Barnett and Alan Sharp who were in attendance to update members on developments and future activity for the Coleraine Campus.

2.0 DEVELOPMENTS AND FUTURE ACTIVITY FOR UNIVERSITY OF ULSTER, COLERAINE CAMPUS

Professor Barnett updated members on general matters and recent plans and elaborated on various issues including:

- The University's high performance
- Investment
- Future courses
- Academic developments

Professor Barnett advised members that the University was keen to work with Council to explore the development of a Business Park on the grounds of the Coleraine Campus. He informed members that they were entering into a partnership with the Northern Ireland Science Research Park.

The Professors then answered members' various questions. Members expressed their desire for regular meetings with the University and Professor Barnett welcomed the opportunity to speak on a more regular basis.

The Town Clerk and Chief Executive acknowledged the good partnership between the University and Council and stated that there was a lot of work going on and there was more work to be done. He also acknowledged the University's valuable contribution to the local area.

The Mayor thanked the representatives for their informative presentation.

LEISURE AND ENVIRONMENT COMMITTEE

7th April, 2009.

Present: Councillor T. J. Deans, in the Chair

The Mayor, Councillor D. D. Barbour
(Items 1.0 – 7.0)

The Deputy Mayor, Alderman W. T. Creelman

Aldermen

E. T. Black (Mrs.) W. J. McClure
M. T. Hickey (Mrs.)

Councillors

C. S. Alexander (Ms.) S. Gilkinson
(Items 1.0 – 3.10) N. F. Hillis
J. M. Bradley W. A. King
O. M. Church (Mrs.) B. Leonard
A. S. Cole G. L. McLaughlin
J. J. Dallat R. A. McPherson
(Items 1.0 – 3.10) A. McQuillan
E. P. Fielding (Mrs.) (Items 3.1 – 10.2)
B. Fitzpatrick

Officers in Attendance:

Acting Head of Administrative Services, Director of Technical Services, Director of Environmental Health, Acting Director of Leisure Services, Causeway Museum Service Officer (Items 1.0 – 3.1), Energy/Facilities Services Manager and Administrative Assistant.

Apologies: Councillor Mrs. Johnston

1.0 WELCOME

The Chairman welcomed everyone to the meeting.

2.0 ILLNESS – MRS. SELINA PAUL

Members noted that Mrs. Selina Paul was in hospital and asked that their good wishes be conveyed to her for a full recovery.

3.0 LEISURE SERVICES REPORT

The Report of the Acting Director of Leisure Services was considered (previously supplied).

Matters arising:

3.1 Market Yard

Consideration was given to information on this topic, as detailed in the report. Members were advised that, arising from the unsuccessful Heritage Lottery Fund bid, the Quantity Surveyors had revisited the costs and the revised total project costs at April 2009 were £8,136,745. Funding would be as follows:

Market Yard Funding – April 2009

Project costs - £8,136,745	Capital £	Fit out £
DCAL for Library	3,421,579	
Potential NI grants	1,175,141	
Interpretative fit out potential grants		430,137
Landfill tax	300,000	
CBC current capital programme	2,809,888	

The Causeway Museum Service Officer advised members of the following recommendations:

- the capital cost of the project be separated from the interpretative fit out costs;
- officers continue to seek funding for the fit out costs whilst progressing the project;
- Council be requested to meet £400,000 fit out costs if funding is not forthcoming;
- officers work within the current capital programme;
- the Project be progressed to planning and tender stage with a view to being on site early 2010.

Members expressed regret at not being able to secure Heritage Lottery Funding for the project and a number of members questioned whether it was appropriate to proceed without all funding being in place.

After lengthy discussion, however, members generally acknowledged the importance of the project from an educational, historic and cultural perspective and, accordingly, it was proposed by Alderman Mrs. Black and seconded by The Mayor:

That Council put the project out to tender.

On being put to the meeting, the proposal was carried, eighteen members voting in favour and one voting against.

Recommended:

That Council put the project out to tender.

In response to members' queries regarding the significant difference in the revised cost of the project, the Acting Director of Leisure Services advised this was due to more competitive pricing arising from the current recession.

3.2 Garvagh Sports Hall

Eight tenders had been received for the provision of Garvagh Sports Hall and had been assessed by Council's architects, Fleming McKernan Associates viz:

Contractor	£
1. Heron Bros. Ltd., 2 St Patrick's Street, Draperstown, Magherafelt	£1,427,000.00
2. Wood Construction Ltd., 59 Crevenagh Road, Omagh	£1,478,640.00
3. O'Hare & McGovern, Carnbane House, Shepherds Way, Newry	£1,480,000.00
4. Martin & Hamilton, 46 Doury Road, Ballymena	£1,498,455.00
5. O'Neill & Brady Ltd., 19 Gortgonis Road, Coalisland	£1,499,150.00
6. McLaughlin & Harvey, 15 Trench Road, Mallusk, Newtownabbey	£1,499,662.00
7. MSM (Contracts) Ltd., Unit 45a Seagoe Ind. Estate, Portadown	£1,573,375.35
8. JPM Contracts Ltd., 79 Main Street, Dungiven	£1,699,999.00

Recommended:

That Council accept the lowest priced tender from Heron Bros Ltd., Draperstown, for the sum of £1,427,000.00.

Members noted that a grant application was currently being processed through Sports NI for assistance of approximately £250,000.00.

Details of tenders submitted in respect of mechanical engineering and electrical engineering services included in the composite tenders were noted, as contained in the report.

Mechanical Engineering Services

Six tenders had been received for the mechanical engineering services for this project viz:

a. Michael Nugent Ltd., Pomeroy	£280,318.00
b. Stothers (M. & E.) Ltd., Belfast	£299,747.00
c. Rotary Services Ltd., Londonderry	£309,455.00
d. Vaughan Engineering Services Ltd.	£326,015.00
e. Scott & Ewing Ltd., Omagh	£331,899.00
f. Harvey Group Plc, Glengormley	£370,360.00

Recommended:

That Council accept the lowest tender from Michael Nugent Ltd., Pomeroy, for the sum of £280,318.00.

Electrical Engineering Services

Five tenders had been received for the electrical engineering services for this project viz:

a. Rotary Services, Londonderry	£145,588.00
b. Stothers (M & E) Ltd., Belfast	£147,141.00
c. J F & H Dowds Ltd., Ballymoney	£148,884.00
d. Antrim Electrical & Mechanical Engineers Ltd., Dunmurry	£150,527.00
e. Vaughan Engineering Services Ltd., Newtownabbey	£177,081.00

Recommended:

That Council accept the lowest tender from Rotary Services for the sum of £145,588.00.

A member queried the tendering process and in particular the select list procedure, which appeared to exclude local companies from submitting tenders.

It was suggested that members might benefit from some guidance on tendering and select list procedures.

3.3 Coleraine West Select List

Fifty-two applications had been received and analysed by Council's Architects, W. & M. Given.

Recommended:

That the following six companies be included in the Select List and invited to tender:

1. MSM Construction, Unit 45a, Seagoe Industrial Estate, Portadown
2. P. & K. McKaigue, 90 Main Street, Maghera
3. O'Hanlon Brothers, 3 Annaghmore Road, Coalisland
4. Martin & Hamilton, 46 Doury Road, Ballymena
5. PRH Construction, 90 Kilrea Road, Portglenone
6. McAleer & Teague, Camderry Road, Dromore

Mechanical and Electrical Services

Twenty-four applications had been received and analysed by Council's Consultants, Cogan and Shackleton.

Recommended:

That the following twelve companies be included in the Select List and invited to tender:

Mechanical

1. Stothers (M. & E.) Ltd., Radiant Works, 23 Sunwich Street, Belfast
2. J. F. & H. Dowds Ltd., Milltown Road, Ballymoney
3. Vaughan Engineering Services Ltd., Antrim Road, Newtownabbey
4. Antrim Electrical & Mechanical Engineers Ltd., City Business Park, Dunmurry, Belfast

5. Michael Nugent, Tandragee Road, Pomeroy
6. Litton Group Ltd., Young Street, Lisburn

Electrical

1. Irwin Group, 6 Beresford Row, Armagh
2. Locksley Engineering Co. Ltd., Ashgrove, Boucher Road, Belfast
3. Vaughan Engineering Services Ltd., Antrim Road, Newtownabbey
4. J F & H Dowds Ltd., Milltown Road, Ballymoney
5. Antrim Electrical & Mechanical Engineers Ltd., City Business Park, Dunmurry, Belfast
6. Braid Electrical Services Ltd., Braidriver Business Park, Railway Street, Ballymena

Members noted that 50% match funding had been awarded for this project by DSD.

3.4 Mary Peters Trust

Members were advised that the Ulster Sports and Recreation Trust charity had been re-launched as the "Mary Peters Trust" and had requested financial support.

Recommended:

That Council grant the Mary Peters Trust £1,000 for 2009/2010.

Members noted that this was in line with previous grants to the Ulster Sports and Recreation Trust and had been provided for in the estimates.

3.5 Coleraine Festival

At a Special Briefing meeting to Council on 4th March, 2008, it was agreed that the Festival be supported by £10,000 for the next two years up to 2009 completing a three-year package 2007-2009 inclusive.

Recommended:

That Council approve the funding to Coleraine Festival as highlighted above.

3.6 Requests for Financial Assistance

3.6.1 North West Classic Tractor Road Run

Recommended:

That Council approve a grant of £250 to the North West Classic Tractor Road Run to assist them in their promotion of the Tractor Road Run event on Saturday, 25th April, 2009.

3.6.2 Coleraine Borough Arts Committee

Recommended:

That Council approve a grant of £8,250 to the Coleraine Borough Arts Committee for 2008/2009.

Members noted that this had been provided for in the estimates.

3.7 Active Communities Programme (Sport Northern Ireland)

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council agree to the programme as detailed in the report.

3.8 Parks Replacement Equipment – Tenders

In response to public advertisement, five tenders had been received for (a) Self Propelled Five Unit Greens Mower and (b) Horticultural Tractor 60-70 HP viz:

Company	Item (a) Five Unit Greens Mower		Item (b) Horticultural Tractor 60-70 HP	
	Make	Price	Make	Price
Broderick Grass Machinery	Ransomes Commander 3520	£35,395	N/A	N/A
Johnston Gilpin	John Deere	£36,500	N/A	N/A
D. A. Forgie	N/A	N/A	Kubota Model M6040	£21,000
Laird Grass Machinery	N/A	N/A	Kubota Model M6040	£22,000
Wilson's of Rathkenny	N/A	N/A	TYM T603 CAP PS	£18,750

Recommended:

- (i) That Council accept the lowest priced tender from Broderick Grass Machinery in respect of Item (a) for the sum of thirty five thousand, three hundred and ninety five pounds (£35,395).
- (ii) That Council accept the second lowest tender from D. A. Forgie in respect of Item (b) for the sum of twenty one thousand pounds (£21,000) as the lowest tender did not meet the full specification.

Members noted that these amounts had been provided for in the estimates.

3.9 Portstewart Crescent Project

Consideration was given to information on this topic, as detailed in the report.

Recommended:

On the proposal of Councillor Hillis and seconded by Alderman Mrs. Black that The Mayor officially open the Portstewart Crescent Project.

A member suggested inviting school children to the opening.

3.10 For Information

Members noted information on the following topics, as contained in the report:

- Coleraine NI Water Programme of Works
- Coleraine Town Hall
- Northern Ireland Museums Council

4.0 TECHNICAL SERVICES REPORT

The Report of the Director of Technical Services was considered (previously supplied).

Matters arising:

4.1 DRD Roads Service

4.1.1 Night Time Taxi Ranks, Portstewart

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council support Road Service's proposal to introduce night time taxi ranks at the following locations in Portstewart:

Location	Rank Restriction
Adjacent to 69-71 The Promenade	7.00 p.m. to 6.00 a.m.
Adjacent to 6-8 The Diamond	7.00 p.m. to 6.00 a.m.
Adjacent to 1-6 Coleraine Road	11.00 p.m. to 6.00 a.m.

A member referred to potential problems arising from cars parked on both sides of Coleraine Road and the Director of Technical Services undertook to refer the matter to Roads Service.

4.1.2 Pelican Crossing, Railway Halt, Cromore Road, Coleraine

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council support Road Service's proposal to introduce a pelican crossing at the railway halt on Cromore Road adjacent to the main entrance to the University of Ulster.

4.2 Green Waste Facility - Letterloan

Consideration was given to information on this topic, as detailed in the report.

Recommended:

On the proposal of Councillor McPherson and seconded by Councillor Gilkinson that Council develop and operate this service in-house on a permanent basis and proceed with the formalisation of the site operations as detailed in the report.

4.3 North West Waste Management

4.3.1 Contract for Recyclable Materials

Members were advised that the initial five year contract with Glassdon Recycling for the recycling of blue bin waste was coming to an end. Following negotiations by the Group, renewal of the contract for a further two years was considered the best option taking into consideration the current downturn in market trends for recyclables. Renewal of the contract would include:

- (1) An increase in the types of materials to be recycled, as follows:

Additional Materials	Time Frame For Introduction	Comments
Aerosols	Immediate	NIEA have confirmed that these materials can be accepted under EWC code 15 01 04 – metallic packaging, they must however be empty.
Tetra Pak	2 – 3 months	Some adjustments have to be made to the facility to accommodate these. The adjustments are already in progress.
Plastic food cartons	2 – 3 months	Council must educate the public that these must be empty and washed out.
Textiles	3 – 6 months	
Batteries	6 – 12 months	
Small WEEE	6 – 12 months	

- (2) Improved data reporting and invoicing.
- (3) Review of the pricing structure with a reduction of £3.00 per tonne introduced from 1st April, 2009.

Recommended:

That Council approve the extension of the contract for a further two years under the terms outlined above.

4.3.2 Waste Infrastructure Project

The Outline Business Case which had been carried out for this project and submitted to the Department of Finance and Personnel for approval had been circulated to members in CD format. The Director of Technical Services advised that a paper copy could be obtained if required.

4.4 Re-Surfacing of Car Park at Ballyreagh Golf Course

As part of the recent tender for re-surfacing the car park adjacent to Sandhill Drive, Portrush, Contractors were requested to confirm that rates used in this tender could be utilised, if necessary, for a smaller scheme at Ballyreagh Golf Course car park.

Recommended:

That Council accept the tender from Northstone Ltd, for the sum of twenty six thousand, six hundred and ten pounds and eighty nine pence (£26,610.89).

Members noted that this was allowed for in the capital programme.

4.5 Entertainment Licences

4.5.1 The Village Tavern, 24 St. Paul's Road, Articlave

An application for a grant of an Entertainment Licence had been received from Mr. C. Kennedy, c/o The Village Tavern.

Days and times on which it is intended to provide entertainment:

Monday/Tuesday - Saturday/Sunday – 11.30 a.m.-1.00 a.m.
Sunday – 12.30 p.m. – midnight

Recommended:

That the Entertainment Licence be granted subject to the following special conditions:

- All requirements as contained within Nightsafe Coleraine Code of Best Practice 2008.
- All Door Supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.5.2 St. Mary's Parochial Hall, Cullycapple Road, Coleraine

An application for grant of an Entertainment Licence for a maximum of any 14 unspecified days within the licence period of one year had been received from Mrs. D. Doherty.

Days and times on which it is intended to provide entertainment:

Monday/Tuesday - Saturday/Sunday – 11.30 a.m. -1.00 a.m.
Sunday – 12.30 p.m. – midnight

Recommended:

That the Entertainment Licence be granted subject to compliance with any recommendations made by Council's Licensing Department and the following special conditions:

- All requirements as contained within Nightsafe Coleraine Code of Best Practice 2008.
- All Door Supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.5.3 Portstewart Golf Club, Strand Road, Portstewart

An application for a grant of an Entertainment Licence had been received from Mr. M. Moss, c/o Portstewart Golf Club.

Days and times on which it is intended to provide entertainment:

Monday - Saturday – 9.00 p.m. -11.00 p.m. each day but on those occasions when a late licence has been granted by PSNI then 9.00 p.m. - 1.00 a.m.
 Sunday – 12.30 p.m. – 10.00 p.m.

Recommended:

That the Entertainment Licence be granted subject to compliance with any recommendations made by Council's Licensing Department and the following special condition:

- All Door Supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.5.4 Flicks Diner, The Jet Centre, Riverside Regional Park, Dunhill Road, Coleraine

An application for a grant of an Entertainment Licence had been received from Mr. M. McAdam, c/o Flicks Diner.

Days and times on which it is intended to provide entertainment:

Monday - Saturday – 11.30 a.m. -1.00 a.m.
 Sunday – 12.30 p.m. – midnight

Recommended:

That the Entertainment Licence be granted subject to no objections being received within the statutory period, no PSNI objection being received and subject to compliance with the following special conditions:

- All requirements as contained within Nightsafe Coleraine Code of Best Practice 2008.
- All Door Supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.5.5 North West 200 Hospitality Marquee, Pits Area, Ballyreagh Road, Portstewart

An application for a grant of an Occasional Licence for the period 9th May -16th May, 2009 had been received from Mr. John McNally.

Days and times on which it is intended to provide entertainment:

Monday/Tuesday – Saturday/Sunday – 7.00 p.m. - 1.00 a.m.

Recommended:

That the Occasional Licence be granted subject to compliance with NI Fire & Rescue Service recommendations and all other requirements requested by Council's Licensing Department and subject to the following special conditions:

- All requirements as contained within Nightsafe Coleraine Code of Best Practice 2008.
- All Door Supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.5.6 Crusoes Coffee Shop, 29 Sea Road, Castlerock

An application for a grant of an Entertainment Licence had been received from Mr. R. Robinson.

Days and times on which it is intended to provide entertainment:

Monday/Sunday – 6.00 p.m. - 11.30 a.m.

Recommended:

That the Entertainment Licence be granted subject to compliance with NI Fire & Rescue Service recommendations and all other requirements requested by Council's Licensing Department and subject to the following special conditions:

- All requirements as contained within Nightsafe Coleraine Code of Best Practice 2008.
- All Door Supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.6 For Information

Members noted information on the following topics, as contained in the report:

- Building Control - approval was granted for 56 applications.
- Anti Litter Campaign
- Environmental Youth Speak
- Croskery Cup, Millburn Primary School

4.7 Energy/Facilities Services Manager – John Richardson

Members were introduced to Mr. John Richardson, the new Energy/Facilities Services Manager, Technical Services Department.

5.0 ENVIRONMENTAL HEALTH REPORT

The Report of the Director of Environmental Health was considered (previously supplied).

Matters arising:

5.1 Legal Proceedings

It was agreed to discuss these proceedings 'In Committee' at the end of the meeting.

5.2 Coastal Management – Council as a Competent Authority

Members were advised that Council must notify the Conservation Designation Protection Unit (CDP) when carrying out any notifiable works within any of the following four designated areas in the Borough:

Whiterocks, Portrush	ASSI (Area of Special Scientific Interest)
West Bay, Portrush	ASSI
Castlerock Beach	ASSI/SAC (Special Area of Conservation)
Downhill Strand	ASSI/SAC

In order to proactively embrace Council's responsibilities and obligations in this matter an information and training session for members would be held on 10th April, 2009 at the Watersports Centre, East Strand, Portrush at which CDP would make a presentation and advise on best practice. The session would commence at 10.30 a.m. and last for approximately 2½ hours.

Recommended:

That Council support this event.

5.3 Horses on Beaches

Consideration was given to information on this topic, as detailed in the report.

Following a lengthy discussion, it was proposed by Alderman McClure and seconded by the Deputy Mayor:

That the officer's recommendation to consider banning all horses from Council controlled beaches at all times subject to an exemption for pony rides with the animal being on a lead at all times be accepted.

As an amendment it was proposed by Councillor Leonard and seconded by Councillor Fitzpatrick:

That further investigation take place before making a decision to consider designated site(s), seasons, sections on beaches, permits and insurance.

On being put to the meeting the amendment was lost, with five members voting in favour and eight voting against.

The substantive motion, on being put to the meeting, was carried, nine members voting in favour and three voting against.

Recommended:

That Council consider banning all horses from Council controlled beaches at all times subject to an exemption for pony rides with the animal being on a lead at all times.

6.0 CARRICK DHU CARAVAN COMMITTEE

The Carrick Dhu Caravan Committee had invited members and officers to meet with the site members and inspect the new facilities at Carrick Dhu Caravan Park. The meeting would take place in the Recreation Hall on Saturday, 9th May, 2009 at 11.00 a.m. Members were asked to contact Mrs. June McDowell in the Leisure Services Department if interested in attending.

7.0 BIRD FOULING PRESENTATION

A member requested to know when the Bird Fouling Presentation regarding Carrick Dhu Caravan Park would take place. The Acting Director of Leisure Services would investigate and report back at a future meeting.

8.0 AMENITY SITES

A member requested that signs be displayed at the Amenity Sites displaying the opening days and times. The Director of Technical Services would investigate this matter.

9.0 COUNCIL'S MAINTENANCE PROGRAMME - PORTRUSH

A member raised concern about rust on the stainless steel railings in Portrush and the state of the Arcadia's paintwork and queried Council's maintenance programme. The Director of Technical Services advised that these weren't maintained every year and he would investigate the matter.

PLANNING COMMITTEE

15th April, 2009.

Present: Councillor W A King in the Chair
The Mayor, Councillor D. D. Barbour
The Deputy Mayor, Alderman W. T. Creelman

Aldermen

E. T. Black (Mrs.) W. J. McClure

Councillors

C. S. Alexander (Ms.)	S. Gilkinson
J. M. Bradley	N. F. Hillis
O. M. Church (Mrs)	B. Leonard
T. J. Deans	G. McLaughlin
E. P. Fielding (Mrs)	R. A. McPherson
B. Fitzpatrick	A. McQuillan

Also in Attendance: Representatives from the Planning Service –
Mr. P. Duffy and Mr W. McIlmoyle

Officers in Attendance: Acting Head of Administrative Services and Clerical Assistant

Apologies: Alderman Mrs Hickey, Councillors Cole, Dallat and Mrs Johnston

1.0 WELCOME

The Chairman welcomed everyone present to the Meeting including visitors in the public gallery.

Councillor King expressed Council's sincere sympathy to Ms. Moira Mann on the death of her father.

2.0 PLANNING APPLICATIONS

A list of seventy-nine applications was presented for consideration (previously supplied).

Applications Deferred from Previous Meeting

- | | | |
|-----|--|---|
| 2.1 | <u>Application No. D1 C/2005/0775/O</u>
<u>Site for new dwelling approximate site at 140m North West of No. 24 Laragh Road, Swatragh (amended address) for Mr. Dillon</u> | The opinion of the Planning Service was to refuse.

It was proposed by Councillor Leonard and seconded by Councillor Fitzpatrick: |
|-----|--|---|

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Mr. Duffy explained that a 2006 Planning Appeals decision in respect of this application had been deemed invalid and, accordingly, the application had been resubmitted for consideration. He stated that, in light of the 2006 decision, the period of time that had elapsed and the fact that there had since been two policy changes, Planning Service would be prepared to grant a deferral.

- | | | |
|-----|--|--|
| 2.2 | <u>Application No. D2</u>
<u>C/2006/0696/F</u>
<u>Housing development of 113 No. units (comprising 75 No. dwellings, 34 No. apartments and 4 No. maisonettes) (amended proposal) on lands at Lissadell Avenue, Portstewart for Messrs O’Kane and Devine Ltd.</u> | The opinion of the Planning Service was to refuse.

The application had been withdrawn. |
| 2.3 | <u>Application No. D3</u>
<u>C/2006/0853/F</u>
<u>Redevelopment of the site to provide 2 No. apartments and associated site works and parking (amended plans received) at 7B Victoria Street, Portrush for Cloughorr Investment Ltd.</u> | The opinion of the Planning Service was to refuse.

It was proposed by Councillor McLaughlin and seconded by Councillor Ms. Alexander:

That Council support the application.

On being put to the Meeting the proposal was carried, eight members voting in favour and one against. |
| 2.4 | <u>Application No. D4</u>
<u>C/2006/0996/F</u>
<u>Proposed 5 No. apartment units at 2 Harbour Place, Portstewart for N. Glasgow</u> | The opinion of the Planning Service was to approve.

It was agreed that the application be approved. |
| 2.5 | <u>Application No. D5</u>
<u>C/2007/0065/F</u>
<u>To demolish and replace the two existing apartments with three at No. 19 Bayhead Road to provide</u> | The opinion of the Planning Service was to approve.

It was agreed that the application be approved. |

private gardens and parking to 17-19 Bayhead Road, reusing existing established vehicular access for N. M. Developments

- | | | |
|------|---|--|
| 2.6 | <u>Application No. D6</u>
<u>C/2007/0491/O</u>
<u>Demolition of existing building and construction of a mixed use development comprising of shop unit, terrace townhouses, on lands at and to the rear of 3,5,7,9, 11 Main Street, Garvagh for Westbury Properties</u> | The opinion of the Planning Service was to approve.

It was agreed that the application be approved. |
| 2.7 | <u>Application No. D7</u>
<u>C/2007/0627/F</u>
<u>One replacement dwelling at 18 Seaview Drive North, Portstewart for Mr. and Mrs. Currie</u> | The opinion of the Planning Service was to approve.

It was agreed that the application be approved. |
| 2.8 | <u>Application No. D8</u>
<u>C/2008/0061/F</u>
<u>Redevelopment of site to provide 6 No. 1 bedroom apartments and 11 No. 2 bedroom apartments at 41 Mountsandel Road, Coleraine for Warke</u> | The opinion of the Planning Service was to refuse.

It was noted that amended plans had been submitted and that the application had been withdrawn for further consideration. |
| 2.9 | <u>Application No. D9</u>
<u>C/2008/0119/F</u>
<u>Residential development comprising 4 No. townhouses, 1 duplex apartment and 2 No. apartments together with communal car parking and landscaping at corner of Ballywillan and Crocknamack Road, Portrush for Mr. J. Hill</u> | The opinion of the Planning Service was to approve.

Members were advised that this development was now for 3 No. townhouses and 2 No. apartments

It was agreed that the application be approved. |
| 2.10 | <u>Application No. D10</u>
<u>C/2008/0305/F</u>
<u>Change of house type on previously approved site C/2005/0858/RM to provide single storey dwelling with mezzanine floor, sedum grass roof and detached store 70m east of 36 Ballyhacket Road, Castlerock for Mrs. R. Irvine</u> | The opinion of the Planning Service was to approve.

It was agreed that the application be approved. |
| 2.11 | <u>Application No. D11</u>
<u>C/2008/0476/O</u>
<u>Site to the rear of existing dwelling</u> | The opinion of the Planning Service was to refuse. |

- at 116 Causeway Street, Portrush, for Mr. S. McVeigh It was agreed that the application be refused.
- 2.12 Application No. D12 C/2008/0486/F Retrospective retention of home working taxi business at 336 Masteragwee Terrace, Coleraine for Mr. D. Tosh The opinion of the Planning Service was to approve.
It was agreed that the application be approved.
- 2.13 Application No. D13 C/2008/0578/O Proposed 4 No. dwellings at 4, 6, and 8 Glenshesk Gardens, Coleraine for Halliday Developments Ltd. The opinion of the Planning Service was to refuse.
It was agreed that the application be refused.
- 2.14 Application No. D14 C/2008/0608/F Proposed change of previous approved (C/2003/1298/F) garage to provide a multi purpose domestic garage and store 100m North of 6 Tamneyrankin Road, Swatragh for Mr. D. McGoldrick The opinion of the Planning Service was to approve.
It was agreed that the application be approved.
- 2.15 Application No. D15 C/2008/0770/F Proposed demolition of existing 3 storey semi-detached dwellings, outbuildings and workshops for construction of 3 storey 6 No. apartments and 2 No 1.5 storey dwellings to rear of 65/67 Lodge Road, Coleraine for A. M. G. Property Development Ltd. The opinion of the Planning Service was to approve.
It was agreed that the application be approved.
It was proposed by Councillor Ms. Alexander and seconded by Councillor Bradley:
That Council write to the Planning Service requesting that a Tree Preservation Order be put on this site.
On being put to the Meeting the proposal was carried, eight members voting in favour and one against.
- 2.16 Application No. D16 Ground floor extension to include kitchen, living, bedroom, dining and first floor bedrooms and en-suites at 2 Ballaghmore Park, Coleraine for Mr. Clements The opinion of the Planning Service was to approve.
It was agreed that the application be approved.

New Applications

- 2.17 Application No. 3 The opinion of the Planning Service was

- C/2007/0230/F
Proposed change of use from student accommodation to residential units including alterations to car parking together with associated road works incorporating mini roundabout at junction of Dhu Varren Park and Dhu Varren at Dhu Varren Village, Portrush, Nos. 1 to 19, 19A and 20 to 23 for Sunnycentre Ltd.
- 2.18 Application No. 4
C/2007/0357/F
Proposed change of layout to approved housing development C/2001/1038/F from 13 No. units to 17 No. units on lands off Ring Road, Coleraine approximately 200 metres north west of the Bushmills Road roundabout for Mr. D. Heaney
- 2.19 Application No. 5
C/2007/0628/F
New development to provide new retail unit for relocation and enhancement of Henderson's Community Pharmacy, with apartment accommodation above at 7 and 9 Bushmills Road, Coleraine for Mr. E. Reid
- Application No. 6
C/2007/0632/F
Shop signage at Nos. 7-9 Bushmills Road, Coleraine for Mr. E. Reid
- 2.20 Application No. 10
C/2008/0285/F
Change of use application for 1 lettable unit from an electrical goods store to hot food takeaway at 121 Coleraine Road, Portrush for Henderson Group Pharmacy
- to refuse.
- It was proposed by the Mayor, seconded by Councillor Ms. Alexander and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- The opinion of the Planning Service was to refuse.
- It was noted that amended plans had been submitted and that the application had been withdrawn for further consideration.
- The opinion of the Planning Service was to refuse both applications.
- The applications had now been withdrawn.
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor Ms. Alexander and seconded by Councillor Hillis:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

- 2.21 Application No. 14
C/2008/0401/F
Proposed double garage to rear of
property at 81 Millburn Road,
Coleraine for Mr. W. Milligan
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Mrs. Church and seconded by Councillor McClure and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.22 Application No. 22
C/2008//0652/F
Proposed 2 No. semi-detached
dwelling within the location of
existing dwelling at 54 Strand
Road, Portstewart for Mr. K.
Fleming
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McLaughlin and seconded by Councillor Fitzpatrick:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- As an amendment it was proposed by the Deputy Mayor and seconded by Councillor Mrs. Fielding:
- That Council support the refusal.
- On being put to the Meeting the amendment was carried, ten members voting in favour and three against.
- The application was therefore, refused.
- 2.23 Application No.23
C/2008/0675/F
Demolition of 2 No. semi-dwellings
and provision of 9 No. 2 bedroom
apartments with associated bin
storage and car parking at 69 and
71 Millburn Road, Coleraine for
Jacaranda Homes Ltd.
- The opinion of the Planning Service was to refuse.
- It was noted that amended plans had been submitted and that the application had been withdrawn for further consideration.
- 2.24 Application No. 30
- The opinion of the Planning Service was

- C/2008/0904/F
Proposed redevelopment of 8 The Crescent to replace previous dwelling with new dwelling over 3 storeys plus car parking and entrance level. Access from The Crescent at 8 The Crescent,
Portstewart for Mr. and Mrs. J. Cathers
- 2.25 Application No. 42
C/2008/0948/F
Proposed domestic replacement at 61 Blackrock Road, Kilrea for Mr. and Mrs. Bonnar
- 2.26 Application No. 47
C/2009/0001/F
Replacement of single storey detached dwelling with 2 No. semi-detached one and a half storey dwellings at 57 Logquestown Park, Coleraine for Mr. R. Martin
- 2.27 Application No. 53
C/2009/0042/A
One 48 sheet display panel at gable wall of 71 Long Commons, Coleraine for Clear Channel NI Ltd
- to refuse.
- It was proposed by Councillor Deans, seconded by Councillor Gilkinson and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Mrs. Church, seconded by Alderman McClure and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor Gilkinson, seconded by Alderman McClure and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed
- The opinion of the Planning Service was to consent.
- Members disagreed with the location of the display panel and, accordingly, it was proposed by Councillor Deans and seconded by Councillor Ms. Alexander:
- That consent should not be

granted.

On being put to the Meeting the proposal was carried, twelve members voting in favour and none against.

2.28 Application No. 58
C/2009/0063/F
Change of use from garage and
bedrooms to end terrace town
house at 28 Cloonavin Green,
Coleraine for Mr. and Mrs. B.
Michael

The opinion of the Planning Service was to refuse.

It was proposed by Councillor Deans, seconded by Councillor Ms. Alexander:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed

As an amendment it was proposed by Councillor Bradley and seconded by Councillor McPherson:

That Council support the refusal.

On being put to the Meeting the amendment was lost, six members voting in favour and eight members voting against.

The substantive motion, on being put to the meeting was carried, eight members voting in favour and six against.

3.0 OFFICE MEETINGS

It was noted that the office meetings would be held on Friday, 8 May 2009.

4.0 APPLICATION NO C/2008/007/F **PROPOSED RETENTION OF 3 NO RELOCATED BIN STORES** **WEST BAY, RINAGREE DEVELOPMENT, WEST STRAND ROAD, PORTRUSH**

Councillor King referred to a copy letter that had been sent to the Chief Executive of Planning Service regarding the Department's determination of this application and the manner in which the follow up office meeting had been conducted.

It was generally considered that the remarks in relation to the Chairman's handling of the office meeting were unfounded. Members commended Councillor King in his role as Chairman and agreed that the matter should be dealt with directly by the Town Clerk and Chief Executive and Councillor King.

5.0 PLANNING APPEALS INFORMATION

Consideration was given to the Acting Head of Administrative Services Officer's report on Planning Appeals Information (previously supplied).

- 5.1 (a) Appeals against Enforcement Notices: The Planning Appeals Commission had received appeals against these Enforcement Notices and was required to take account of any representations received from Council.
- (i) Alleged unauthorised use of land for stationing, dismantling and sale of vehicle parts and (b) alleged unauthorised use of land for the repair of vehicles and vehicle parts making a material change in the use of the said lands, land at Liscall Road, Garvagh for Brian Mullan. It was agreed, on the proposal of Councillor McQuillan, seconded by Councillor Gilkinson to support these appeals.
- (ii) Alleged unauthorised erection of 1.5 storey side extension to existing dwelling, land at 138 Curragh Road, Aghadowey for EM Skuce It was agreed on the proposal of Councillor Church, seconded by Councillor Fitzpatrick to support this appeal.
- (b) Enforcement Appeal and Deemed Planning Application – Alleged Unauthorised use of land for the storage of building supplies, McCandless Builder Centre, Loquestown Industrial Estate, Coleraine It was noted that this appeal had been withdrawn.
- (c) Alleged unauthorised infilling of land with waste material, land to the rear of 162 Coleraine Road, Portstewart, N Menary. Date of hearing – 16th June, 2009 at 10.30 am in Coleraine Leisure Centre
Noted
- (d) Appeal in respect of proposed site for rural designed dwelling, approx 65m NE of 11 Greenhill Road, Aghadowey Coleraine by Mr N McIlroy Noted

6.0 PLANNING ISSUES RAISED BY MEMBERS

- | | | |
|-----|---|---|
| 6.1 | <u>Sainsburys Planning Application</u> | Requested progress report on this application and an early determination of same in light of employment implications. |
| 6.2 | <u>No 6 Craig Vara, Portrush</u> | Requested Stop Notice on this development which was currently under construction and in breach of planning approval. |
| 6.3 | <u>Application No C/2009/0143/F
Landfill Development at Cam
Road, Macosquin</u> | Noted that the Environmental Impact Assessment documentation for this proposal was on display in the Council Offices and requested confirmation from Planning Service Headquarters that this application was now valid. |

NORTH WEST '200' COMMITTEE

17 April 2009

Present:

Alderman

W T Creelman

Councillors

B Fitzpatrick
N F Hillis
R A McPherson

Officers in
Attendance:

Mr K Doherty, Director of Environmental Health
Mr T Neill, Services Manager
Mr S Purcell, Refuse and Cleansing Manager
Ms V Shields, Senior Administrative Officer

Representatives
From PSNI:

Inspector Steven McAuley

Also in
Attendance:

Mr M Whyte, Clerk of the Course, Coleraine & District
Motor Club
Ms L McManus, NW '200' Business Development &
Operations Manager

Apologies:

Mr R Wilson, Town Clerk & Chief Executive
Councillor Mrs Johnston
Acting Superintendent N Thompson

1. WELCOME

The Chairman welcomed everyone to the meeting and on behalf of the Committee wish to express their sincere sympathy to M Mann on the recent death of her father.

2. APOLOGIES

Apologies were received from:

Councillor Mrs Johnston
Acting Superintendent N Thompson

3. MINUTES OF MEETING OF 12 FEBRUARY 2009

The minutes of the meeting of 12 February were agreed as a true and accurate record. Proposed by R McPherson and seconded by N F Hillis.

4. MATTERS ARISING

(a) Trading Rights

Mr Whyte explained that a few changes had been made to the trading rights on the coast road and will forward to Club's solicitors and then onto Mr John

McNally, who will be responsible for all street trading on the coast road.

Following discussions at the last meeting Mr Whyte took advice from the Club's solicitors regarding the handing over of trading rights to a single person. The solicitors were happy with the handover.

Recent publicity that Mr McNally had sub-leased to another party a few weeks ago was unfounded. Mr McNally will be managing the trading rights and rights to trade were not given to only one particular trader.

Mr Hillis explained that there had been some robust questioning in the chamber as to why the Club had gone down this route and Council need to be totally clear in what they are doing for another year. The objective here is to maximise the financial gain to the club.

The Chairman asked if any local traders had been successful obtaining sites this year. Mr Whyte confirmed that 60-75% of traders who traded in 2008 were returning this year and the bulk of these were local traders.

Mr Hillis asked how Mr McNally was managing this, Mr McPherson felt it was useful for the Committee to know this. Mr Whyte agreed to get these details from Mr McNally and report back to the Committee.

Mr Hillis confirmed that Council want to see the Club get as much funding as possible but they need to be aware of how this is managed.

Mr Doherty reiterated that the purpose had been to raise as much money as possible for the Club. This was then handed over to Mr McNally and it was up to him to charge whatever to make or lose on that. The risk was then moved and managed by Mr McNally.

Mr Whyte said that Ms McManus would look at this for next year and see how best to manage this in the future. On speaking to Mr McNally he had stated that he would certainly not be interested in this for another year.

(b) 80th Anniversary Arrangements

Mr Whyte said that the Race Week Festival had been worked on in association with Council.

It is hoped that an interesting line-up of guests can be brought to the event:

- **John Cooper**, who was one of England's most successful and popular motorcycle racers of the late 60s and early 70s.
- **Colin Seeley**, motorcycle champion and bike designer
- **Mike Grant** who raced himself at the North West in the 1970's

It is also hoped that **Charley Boorman** will also be able to make it. Charley Boorman, actor and keen motorcyclist is famous for his many trips such as "Race to Dakar", "Long Way Round", "By Any Means" and is currently planning "By Any Means 2".

(c) Corporate Hospitality

Mr Simon Beckett will be responsible for the corporate hospitality venue as in 2008. The previously 2 tier structure will be reduced to a one tier structure in 2009 to cut back on costs. This one tier structure will sit on a 2 m high scaffolding base.

Bookings have not been as favourable this year due to the economic climate. The capacity for the venue being 500 seats @ £210 each however to date only 300 seats have been booked.

Companies who have in the past take a table are reducing this down to a few seats only.

Ms McManus said that whilst the take-up on bookings for the hospitality are reduced this year they have had greater sales on grandstand seats and packages so possibly people are looking at a cheaper package so the event will still have the benefit of people still coming to it but taking the reduced packages.

Paddock on the coast side with capacity for 1200 has only two seats remaining, paddock at the bungalow with a capacity of 950 is sold out and the main one in the paddock is selling well with only a few seats left there.

(d) Camp Sites

As in 2008 the camp sites have been passed to Colin Mairs of Blair's Caravans. The official campsite is sited at Blairs Caravans on Glenmanus Road. The family campsite being sited at McLaughlin's on Ballyreagh Road. McLaughlin's will themselves have a small area for tents on their property.

Caravans and motorhomes will also be sited opposite the bungalow and an area at Quarry Hill.

(e) Post Race – clean-up

Mr Neill confirmed that as usual staff were willing and able to work and would be out at 5 am on Sunday morning to commence the clean-up. Council have agreed to have their areas of responsibility cleared by Sunday afternoon.

Maps have been drawn up indicating the role of Council, Club, Blairs Caravans, etc in the clean up.

(f) Funfair Activities

Mr Doherty said this is a new feature for this year's event under the umbrella of innovation and development had been proposed by the Club.. The site will be on the seaside of the road opposite the main paddock area and entertainment will consist of a 'Wall of Death' and a bungee jump and a simulator..

To proceed with the handover of lands from Council an agreement is required from members so that this can be added to the change of use for the lands concerned.

Mr Whyte confirmed that this would be limited to 2-3 'upmarket' fairground rides similar to those used at the British Superbikes. He has personally viewed this

equipment at the recent Dublin and Belfast motorcycle shows. This would add to the event giving people something to do on that side of the road.

Insurance will be covered by the owners of the equipment. Kieran agreed to ensure that the insurance is covered fully by the owners.

Mr Creelman proposed that the change of use for the land for use of fairground equipment be agreed. This was seconded by Mr McPherson.

5. TV COVERAGE

TV coverage has been signed up to 2013 with BBC who have put a lot of work into the coverage of the North West 200 and featured on their website also <http://www.bbc.co.uk/northernireland/nw200/>

They will go live with 3 races the Superstock, Superbike and 600 the rest under the red button will go live in the UK. Eurosport are interested in buying the rights of the race from the BBC.

It is proposed that 3 Programmes will be made from the start area having been down last week and went through it. Radio Ulster will do 2 programmes and be live in the paddock between 8am – 9 am on race day.

The event will then be live on Radio Ulster for the day.

6. ANY OTHER BUSINESS

Tourist Board

Ms McManus confirmed that the new North West 200 website www.northwest.org is now up and running being more interactive for visitors to the site whereby they can book grandstand seats, purchase official merchandise etc. The site has also the option to choose different languages, further translation work is ongoing.

Work is ongoing to encourage incoming tourists for the North West to stay longer encouraging them to stay and visit other places like the Sperrins, the Mourne Mountains, St Patrick's Trail etc. It is hoped to use the NW200 model for other campaigns through the year.

DCal – 'We Want You'

DCal are assisting with a recruitment process where it is hoped to bring in 'young blood' to the Club.

PSNI

Mr Hillis welcomed Inspector Steven McAuley, Operations Inspector to the meeting. Inspector McAuley being responsible for the event planning for the NW200.

Inspector McAuley said that they would provide an effective police operation as in the last number of year the event has been policed as economical as they

can. Looking at saving costs but not at the detriment of policing.

Planning has been ongoing from November/December with the final plan being completed in early May.

Due to the position of the campsite it is necessary to have police inside the circuit as well as outside the circuit. However they have no issues to raise regarding the campsite as this has been a well run campsite.

Inspector McAuley also confirmed that drinking in designated areas would be a priority for PSNI so far as resources permitted.

POLICY AND DEVELOPMENT COMMITTEE

21st April, 2009.

Present: Alderman W. J. McClure, in the Chair

Alderman

E. T. Black (Mrs.) M. T. Hickey (Mrs.)

Councillors

C. S. Alexander (Ms.) (Items 1.0 – 16.0)	S. Gilkinson N. F. Hillis (Items 1.0 – 17.0)
J. M. Bradley	W. A. King (Items 1.0 – 5.0)
A. S. Cole	B. Leonard
J. J. Dallat	G. L. McLaughlin
T. J. Deans	R. A. McPherson
E. P. Fielding (Mrs.)	A. McQuillan
B. Fitzpatrick (Items 1.0 – 8.0)	

Officers in Attendance: Town Clerk and Chief Executive, Director of Corporate Services, Director of Technical Services (Items 1.0 – 5.0), Acting Director of Leisure Services, Head of Development Services, Acting Head of Administrative Services, Public Relations Manager (Items 1.0 – 2.4) and Administrative Assistant

Apologies: The Mayor, The Deputy Mayor, Alderman McClarty and Councillors Mrs. Church and Mrs. Johnston

Also in Attendance: Mrs. Alison Millar, Macaulay Wray Solicitors (Items 1.0 – 2.1)

1.0 THANKS

The Head of Development Services thanked members for their condolences following her recent bereavement.

2.0 IN COMMITTEE

3.0 CORPORATE SERVICES REPORT

The Report of the Director of Corporate Services was considered (previously supplied).

Matters arising:

3.1 Appointment of External Member to Audit Committee

Consideration was given to information on this topic, as contained in the report.

Recommended:

That Council approve the appointment of an external, independent member

for future meetings of the Audit Committee during the remaining life of Coleraine Borough Council.

3.2 For Information

Members noted information on the following topics, as contained in the report.

- Abstract of Accounts 2008/09
- Revaluation of Council Assets
- Accounts

3.3 Appointments

The following appointments had been made in accordance with the Local Government Staff Commission's Code of Procedures on Recruitment and Selection.

Chief Executive's Department

- (i) Admin Assistant Peace III: Michelle McCallum
- (ii) Finance and Monitoring Officer: Karen Mullan

4.0 DEVELOPMENT SERVICES REPORT

The Report of the Head of Development Services was considered (previously supplied).

Matters arising:

4.1 Peace III

Consideration was given to information on this topic, as contained in the report.

Recommended:

That Council endorse the Memorandum of Understanding agreement for the North East Peace III Joint Committee.

4.2 Causeway Coast and Glens Regional Tourism Partnership

Consideration was given to information on this topic, as contained in the report.

Recommended:

That Council contribute £39,000 to Causeway Coast and Glens Regional Tourism Partnership for the 2009/10 financial year.

4.3 Causeway Coast and Glens Heritage Trust

Members noted that a review of the role and function of the Trust was being carried out by the NIEA and NITB with a report to be produced around May/June 2009.

Recommended:

That Council contribute £11,200 to Causeway Coast and Glens Heritage Trust for 2009/10 subject to the review outcomes.

4.4 Future Arrangements for Local Partnership Working on Policing and Community Safety

Consideration was given to the NIO Consultation Document on the future delivery of DPP and CSP functions (previously supplied).

The Head of Development Services outlined the background to this Consultation Document and advised that a decision on the principle of creating integrated partnerships was sought by the end of April. Comment on further detail of the Partnership would be due by the end of May.

Ms. Mann read a letter from Coleraine DPP Manager advising that the DPP had considered this issue at its meeting on 20th April and was not in favour of the integrated approach.

Recommended:

On the proposal of Councillor McQuillan and seconded by Alderman Mrs. Hickey, that detail of the DPP response be circulated to members for consideration at the Council Meeting and that Council's response be informed by that of the DPP.

4.5 Magilligan-Greencastle Ferry Service

The Head of Development Services read letter from the Minister for Regional Development to the Mayor, regarding the future of the ferry service. Ms. Mann confirmed that a tender would be going out for the new service operation but that without financial intervention, there was a risk to the future of the service.

It was agreed that this item be considered in conjunction with the Notice of Motion on this issue.

4.6 Notice of Motion

The Chairman called on Councillor Dallat to propose his Motion.

The undernoted Notice of Motion was proposed by Councillor Dallat and seconded by Alderman Mrs. Hickey:

"This council expresses concern about the uncertain future of the Magilligan-Greencastle Ferry Service which is important to tourist development in the borough and calls for a concerted effort by the Northern Ireland Assembly, the Irish Government and all relevant bodies to ensure that when the current contract expires in June 2009 the service will continue to operate on a basis which is attractive to all users".

Councillor Dallat spoke to the Motion and requested members' support.

Discussion ensued during which, in response to a request by Councillor Leonard, Councillor Dallat agreed that the following be included as an addendum to the Motion:

“This Council is willing to participate in a roundtable meeting organised by the DRD Minister and supports the abolition of Transec security arrangements and cost implications, thus helping the tendering process”.

Recommended:

On being put to the Meeting, the Motion was agreed unanimously.

Members noted that financial information in relation to the ferry service was available on the service’s website.

4.7 For Information

Members noted information on the following topics, as contained in the report.

- Evaluation of Think Big.....Think Funding event
- Feedback on the Jobs and Advice Fair

5.0 AUDIT COMMITTEE - MINUTES DATED 31ST MARCH, 2009 AND ASSOCIATED REPORTS

Members noted the Minutes of the Audit Committee meeting held on 31st March, 2009 and associated reports (previously supplied)..

6.0 RPA

Consideration was given to the following documents (previously supplied):

6.1 Establishment of Transition Committees in Statute – Consultation Document

Recommended:

That a Special Meeting be convened to consider this Consultation Document.

6.2 Severance Arrangements for Councillors – Consultation Document

Recommended:

On the proposal of Councillor Bradley and seconded by Councillor McPherson, that Councillors/Parties make individual responses.

A letter from the National Association of Councillors requesting that Council adjourn decision on this Consultation Document for one month was noted by members.

6.3 Transition Committee – Minutes of 25th February, 2009

Members noted that ratified minutes from each of the Transition Committee meetings would be brought to Committee.

7.0 DUNLUCE CENTRE - REPLACEMENT LASER GAME EQUIPMENT

Four tenders had been received and examined for provision of the Laser Tag Attraction and site visits to completed tenderers’ installations had also taken place viz:

Firm	Proposal	Cost	Warranty & Maintenance	Comments
Quaser Manufacturing Ltd 20 Queensway Ponders End Enfield, Middlesex EN3 4SA	30 unit installation	£86,500	1 st year FOC £4,500 pa Minimum 3 year term	Tender incomplete No site visit
Veqtor UK Charlcombe Parklane Godalming, Surrey GU8 5LA	30 unit installation	£88,000 + 7% Royalty Fee on Gross takings	1 st year FOC £6,400 pa	Low quality installation
Darklight Hellsleigh Grange, Bourne Lane Brimscombe, Gloucestershire GL5 2RQ	30 unit installation	£89,500	2 years FOC £4,000 pa for next 3 years + 3 spare packs supplied	High quality installation
Laser Quest (GB) Ltd Suite 68 Courthall House, 60 Water Lane Wilmslow, Cheshire SK9 5AJ	20 unit installation	£79,300 £250 per month Licence fee	No maintenance costs included	Smaller basic installation

Recommended:

That the cheapest tender, based on thirty guns and warranty be accepted from Darklight in the sum of £89,500 and that additional special lighting and theming effects also be included at a cost of £10,000 making a total of £99,500.

8.0 CONFERENCES/COURSES

Consideration was given to the report on Conferences and Courses (previously supplied).

Any member interested in attending a conference or course was asked to contact the Acting Head of Administrative Services.

9.0 LETTER DATED 27TH MARCH, 2009 FROM THE LOCAL GOVERNMENT BOUNDARIES COMMISSIONER FOR NORTHERN IRELAND

Read response to Council's letter regarding the name of the proposed new Council district (previously supplied).

The Town Clerk and Chief Executive advised that the Department was now looking at this issue and at legal advice.

10.0 DOCUMENTS FOR TABLING

Members noted the list of documents available in the Members' Library (previously supplied).

11.0 CONSULTATION DOCUMENTS

Members noted the list of consultation papers available for any member who wished to consider making a response (previously supplied).

12.0 EXPIRATION OF WEBSITE DOMAIN

A query was raised in relation to the expiration of the website domain www.investincoleraine.com which Council had paid Consultants to set up some years ago. Concern was expressed that the address now referred to a bad debt company.

The Town Clerk and Chief Executive would come back to the member on this issue.

13.0 PROCUREMENT

Concern was expressed at the lack of local firms being selected for procurement work through Council's tendering process. It was accepted that this was largely due to the requirement by Council's consultants that firms be in receipt of criteria eg ISO 9001, which some local firms did not have.

The Town Clerk and Chief Executive advised that Council was currently seeking a meeting with Central Procurement Directorate (CPD) in relation to Council's procurement policy and procedures

Members' concerns regarding the standards set by CPD were noted.

14.0 LIFELONG LEARNING CENTRE, LIMA VADY

Reference was made to a request for funding from this group.

The Town Clerk and Chief Executive would make some enquiries and revert back to the member.

15.0 SIXTEEN WEEK WORK CONTRACTS (JOBSEEKERS)

Information was requested on the number of people employed on a sixteen week contract and what the procedure was at the end of the sixteen weeks in respect of helping jobseekers to secure employment where possible.

Noted.

16.0 COLERAINE BOWLING CLUB

A query was raised in relation to a request for funding from Coleraine Bowling Club.

The Acting Director of Leisure Services would investigate the request and revert back to the member.

17.0 COLLAGE

In response to a member's query, the Head of Development Services advised that COLLAGE had made application for funding to an international research initiative and that award of this would require representatives to travel to Finland.

Ms. Mann would bring detail of the award back to a future meeting.

18.0 THE HONOURABLE THE IRISH SOCIETY

The Town Clerk and Chief Executive advised that he had met with Mr. Edward Montgomery in regard to a number of projects which Council was seeking to take forward. He had been advised at the meeting that arrangements were currently underway for representatives from Derry City Council to meet with the fifty five Livery Companies in London in connection with their plans to refurbish the Guildhall.

The Town Clerk and Chief Executive and Mr Montgomery felt it would be appropriate for representatives from Council to attend the meeting to update the companies in relation to plans in the Coleraine Borough Council area. The Town Clerk and Chief Executive sought approval for himself and two officers to attend the meeting in London and make a presentation to the Livery Companies on Council's current and upcoming projects.

Recommended:

That Council endorse the proposal of the Town Clerk and Chief Executive.